



Office of Financial Aid & Scholarships Preparatory Coursework Certification Form

Student name (Last name, First name)	
A-State ID number	Cell phone number

The U.S. Department of Education requires that schools disbursing Federal Financial Aid to students taking preparatory coursework determine the following:

1. That the preparatory coursework is necessary for admission to a school's degree program.
 - a. Please Note: *Courses taken to improve a student's GPA to gain admission to the program are not eligible for Federal Student Aid*
 - b. Federal regulations allow students seeking prerequisites to gain admission to an eligible program one calendar year to complete these requirements.
2. That the student has not received Federal Student Aid for prior preparatory coursework.

Program Information (To be completed by Academic Advisor)

Check One	Degree Program	Area of Concentration (Please Print Clearly)
☐	Associate's	
☐	Bachelor's	
☐	Master's	
☐	Specialist	
☐	PhD	

1. Is the student seeking to gain admission to a degree program, offered by Arkansas State University?

Yes ☐ No ☐

If no, then what program and what school? _____

2. What specific coursework is the student required to take for this program?
Please attach a Degree Completion Plan to outline the coursework required to gain admission.
3. What is the earliest semester the student could be admitted to this graduate or professional degree program?

X		X	
STUDENT SIGNATURE	DATE	ADVISOR SIGNATURE	DATE