

The Honors Experience Grant Overview

What is it:

The *Honors Experience Grant (HEG)*, funded with the support of the Honors College Fee, is open to Honors students in all majors across campus. It is designed to help students achieve their long-term goals by supporting research, study abroad, creative activities, student-led engagement efforts, or other scholarly activities including internships, conferences, and training opportunities.

The goal of the grant program is to fund unique experiences where students will be engaged in their disciplines outside of the classroom. These grants are meant to allow students to pursue their passions, attain their academic and professional goals, and increase their competitiveness for national scholarships and fellowships.

Application deadlines are the 15th of every month. Students are encouraged to apply 2-3 months in advance as grants are contingent upon the availability of funds. Also, please note that a student could be awarded multiple HEG grants for different projects, but may only receive and use *one* HEG per fiscal year.

How it works:

- Over a 4-year period, students can withdraw up to \$2,500 in grant funds from the HEG with a maximum grant of up to \$1000 per fiscal year. (July 1-June 30)
- Students submit an itemized budget as part of their application in InfoReady. A faculty member submits a recommendation of support for the funding. The Honors College reviews the student request and grants the award based on available funding, whether the expenses in the budget are “allowable,” the faculty recommendation, and the strength of the application. (See HEG Policy)

The HEG is always a reimbursement (To either the student or a sponsoring department)

1. When other funding is present, Honors funding becomes supplemental. Surplus funding is not allowed. We can't pay you more than your approved budget.
2. The HEG can't be used to pay for students who aren't in Honors.
3. If a department pays for your travel with a Travel Authorization, we can repay them the approved awarded amount of your HEG.
4. If you pay for your travel, or approved expenses on your own, you give us your invoices/receipts, and we reimburse you with a **Student Payment Request** form.
5. The Honors College cannot release Student Payment Request funds sooner than two weeks before the travel dates.
6. If you owe a balance, the Treasurer's Office may take their payment first, before refunding your payment through your student account.

You can apply for the grant any time, but you should apply at least two-three months early. Applications are processed each month on the 15th. **Pay particular attention to #5 above.** It is possible to be approved for the HEG, to pay out of pocket for your experience in advance, and still be in a holding pattern for repayment because of #5—the two week rule.

Pro-tip: if your HEG is travel-related and tied to a department, having them manage the travel through a Travel Authorization in advance means the Honors College repays them with the HEG and you don't have to spend your own money and seek reimbursement.