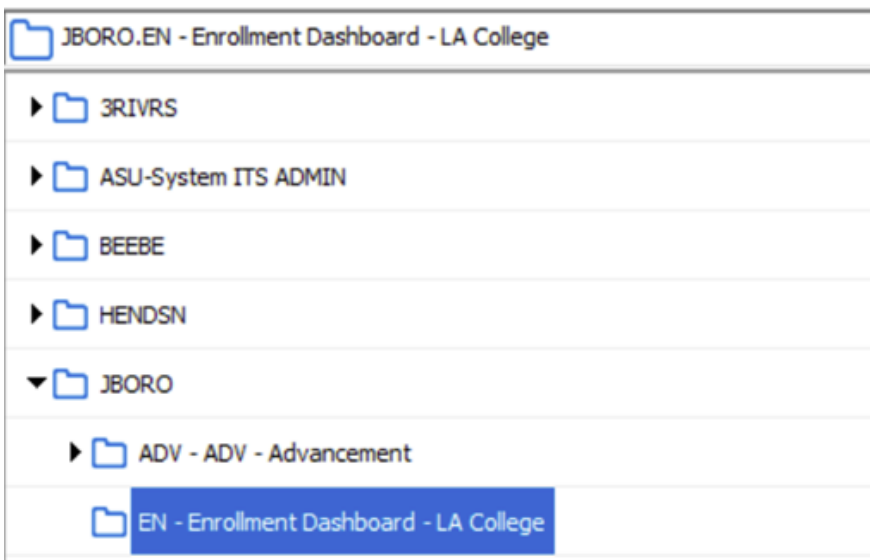


Enrollment Dashboard — Quick Start (A-State Faculty/Staff)

Access

1. **Sign in to Argos.**
2. In the left panel, open **JBORO**.
3. Open **your college** folder, then select **Enrollment Dashboard** and click **Run**. ▢
enrollment-dashboard-navigation



“ **Note:** You may be prompted to sign in again when you select your folder.

Tip: If you cannot login to the first sign in screen, please resync your password on the banner table GUAPSWD. If you do not remember your old password, please reach out to ITS_DBA@astate.edu to reset it. Your new password will be the current password you use.

**If you are able to get into Argos on the first sign in but not on the second one, it may be a security issue, please reach out to bcreech@astate.edu

Who can see what

Dashboards are **college-specific**—you will only see your own college’s dashboards.

- Enrollment Dashboard - AG COLL
- Enrollment Dashboard - BU COLL
- Enrollment Dashboard - EC COLL
- Enrollment Dashboard - ED COLL
- Enrollment Dashboard - LA COLL
- Enrollment Dashboard - NH COLL
- Enrollment Dashboard - SM COLL
- Enrollment Dashboard - UC COLL

- Don't see your college dashboard? Email bcreech@astate.edu for access. ▢

What's on the dashboard

The screenshot shows the 'Enrollment Dashboard - BU COLL' interface. At the top, there are navigation links for 'Main' and 'Help'. Below this, the dashboard title 'Enrollment Dashboard - BU COLL' is displayed. The main content area features four dropdown menus for filtering data: 'Term Code' (with options like 202560 2025 Fall, 202530 2025 Summer, etc.), 'Campus Code' (with options like I International, J Jonesboro, etc.), 'Level Code' (with options like UG Undergraduate, GR Graduate), and 'Major' (with options like ACCT Accounting, APD1 Applied Digital Technology, etc.). Below these filters, there are three buttons: 'Enrollment', 'GPA', and 'Student Details'.

- **Enrollment:** Students with degree info, **semester** credit hours, and **overall** credit hours.
 - **GPA:** Degree info alongside GPA and academic standing.
 - **Student Details:** Personal info (race, age, address, phone) with degree info. ▢
- enrollment-dashboard-navigation



Tip: Use the **HELP** tab (top-left) for a quick guide to each section, how filters work (**Term, Campus, Level, Major**), and common issues (e.g., no results, export tips). Click **Main** to return to your data. ▢

Filtering

- Filters can be used **individually or together** (e.g., *Term only, Term + Program*, etc.).
- Adjust filters and click **Run** to refresh. ▢

Save / Export results

1. Right-click anywhere in the report grid and choose **Save Results**.
2. Uncheck any columns you don't want.
3. Click **Save**.

Save Results

↑ ↓ ✓ ✕ Rename

☒ Write headers ☐ Use format "Variable.Field"

☐ Include byte order mark (BOM)

☐ DISPLAY

☒ TERM_CODE

☒ TERM_DESC

☒ PIDM

☒ ID

☒ FIRST

☒ LAST

☒ UNIVMAIL

☒ MODALITY

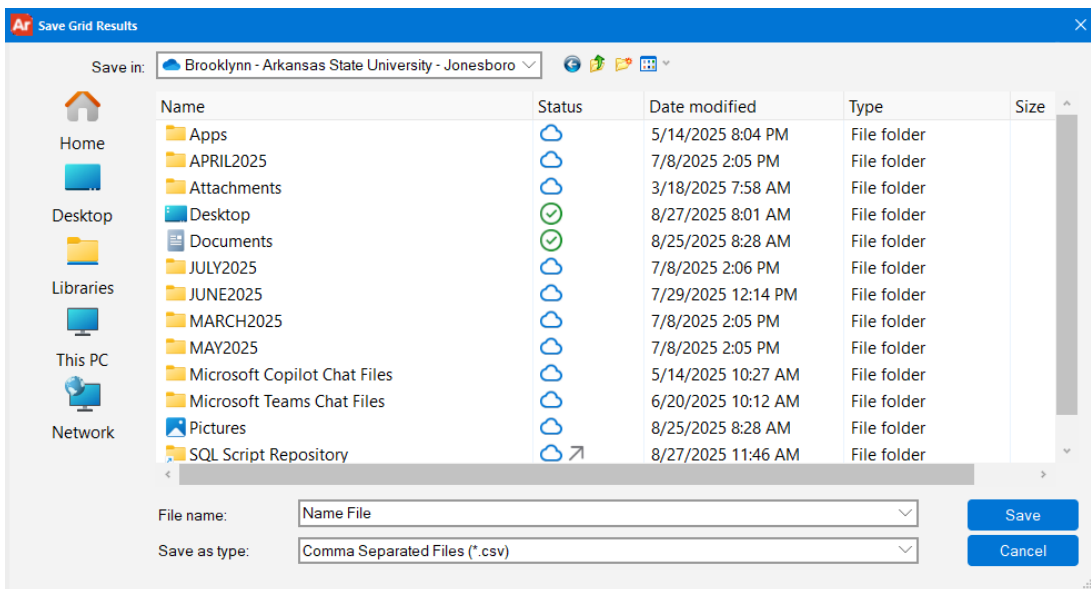
☒ LEVEL

☒ CAMPUS

Some fields have been disabled since they have NULL values. To enable these fields select a row from the corresponding control on the previous screen.

Save Launch Cancel Help

1. Choose **OneDrive** so you can access the file anywhere.



1. Name the file and confirm **Save**

“ **Tip:** If you don’t see **Save Results**, click once inside the grid to activate it, then right-click again.

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