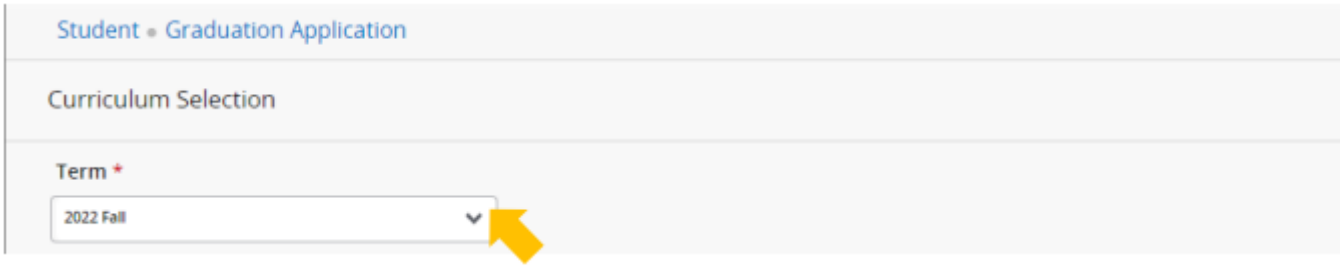
Graduation Application

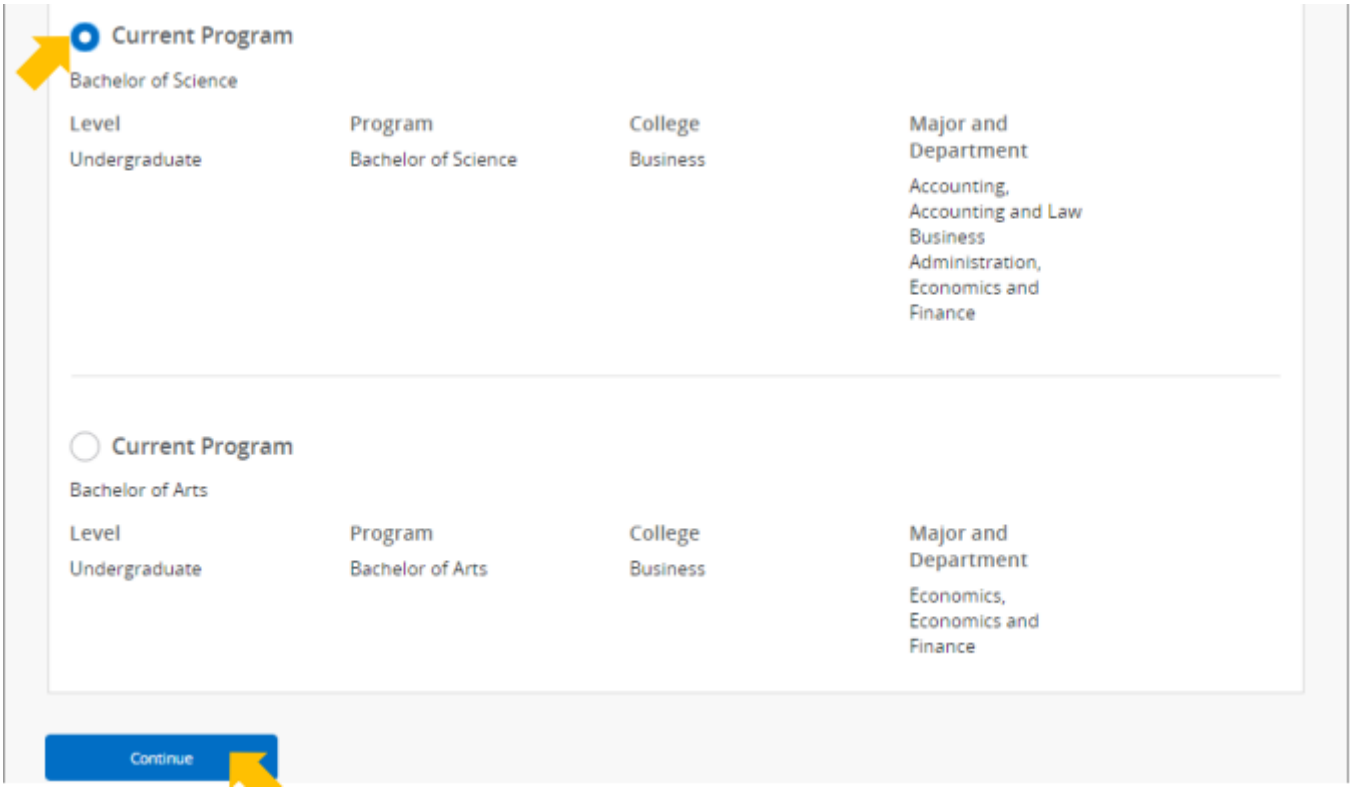
Submit Your Graduation Application in Self Service

You can submit your application for graduation in Self Service. On the Self Service home page:

1. Go to **Graduation Application** under Additional Links.
   - If the page footer is covering some of the additional links, refresh your page.
2. Select a curriculum term. This may not be the same as your graduation term.



3. Choose a program and, if all the information is correct, select **Continue**.



- If you have two majors in the same degree, both majors will be listed under the same program.
- If you have two degrees, the programs will be listed separately. You need to file twice, once for each degree.
- If you are not eligible or have already applied for graduation, there will not be a program available.

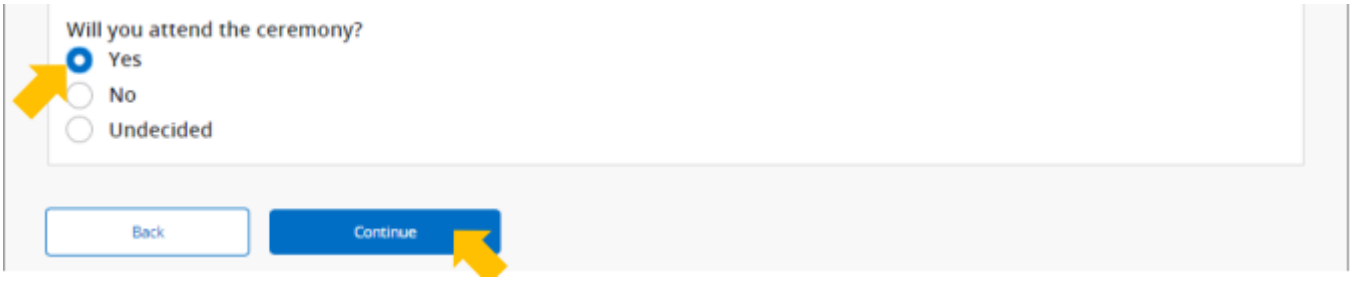


If your curriculum information is incorrect or missing information, such as a major, concentration, or minor, contact your academic advisor to correct the information before continuing.

4. Select the date you intend to graduate from the drop-down box.

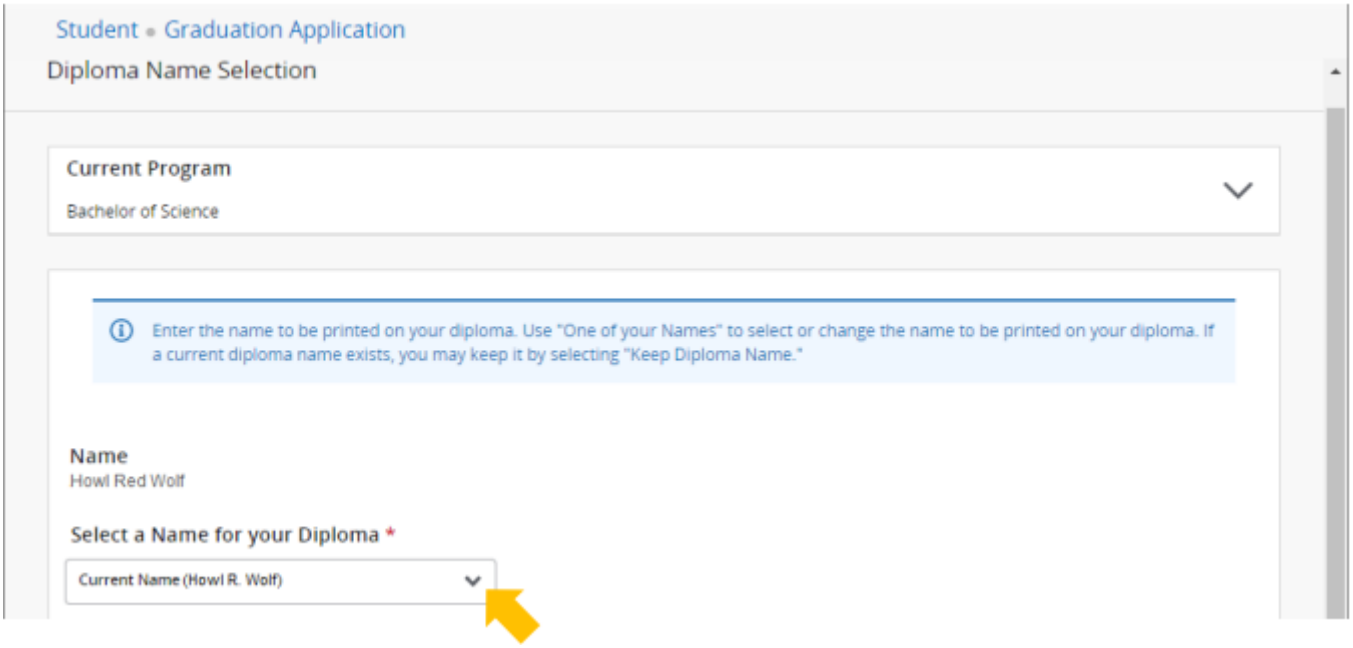


5. Indicate if you plan to attend the graduation ceremony and select **Continue**.

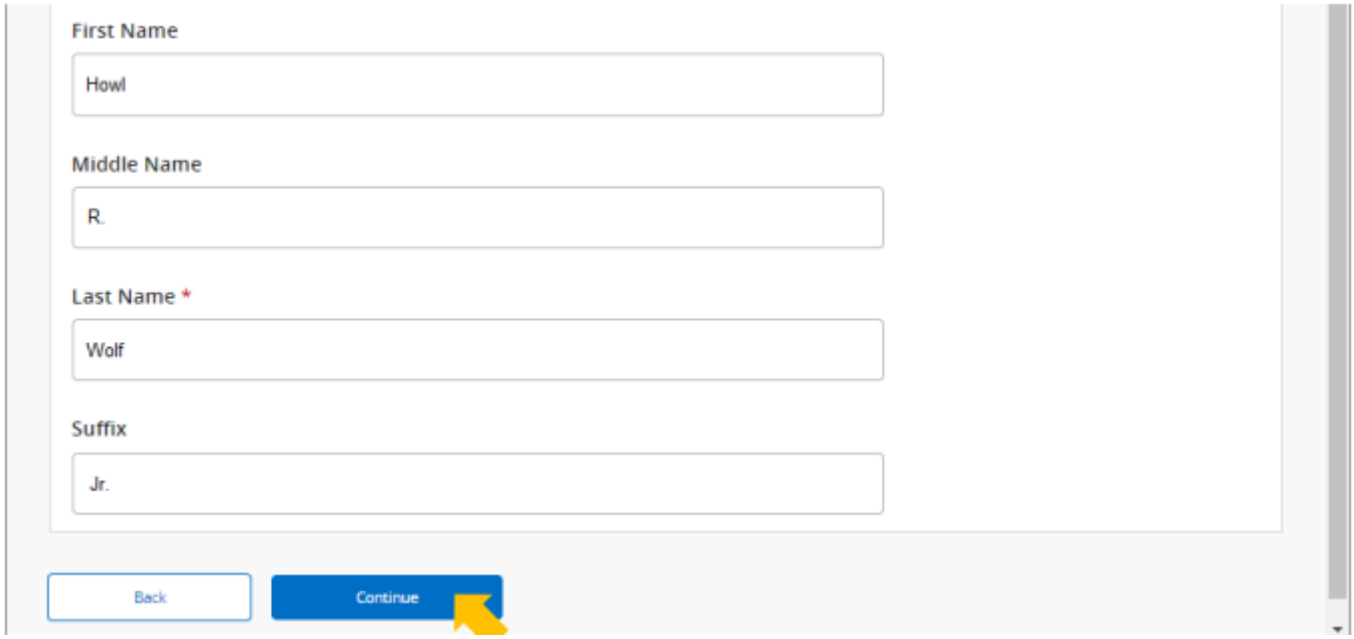


- This is asking if you plan to attend A-State Commencement on the Jonesboro campus.
- If you do not plan on attending Commencement on the Jonesboro campus, please select **No**.
- If you are graduating from a degree center, such as Beebe or Mountain Home, you may walk at Commencement on the Jonesboro campus if you choose to do so.
- Your answer to this question is used to plan seating for Commencement.
- To view the times that your college will graduate during the upcoming Commencement, please visit the graduation webpage.

6. Select a name for your diploma from the drop-down box.

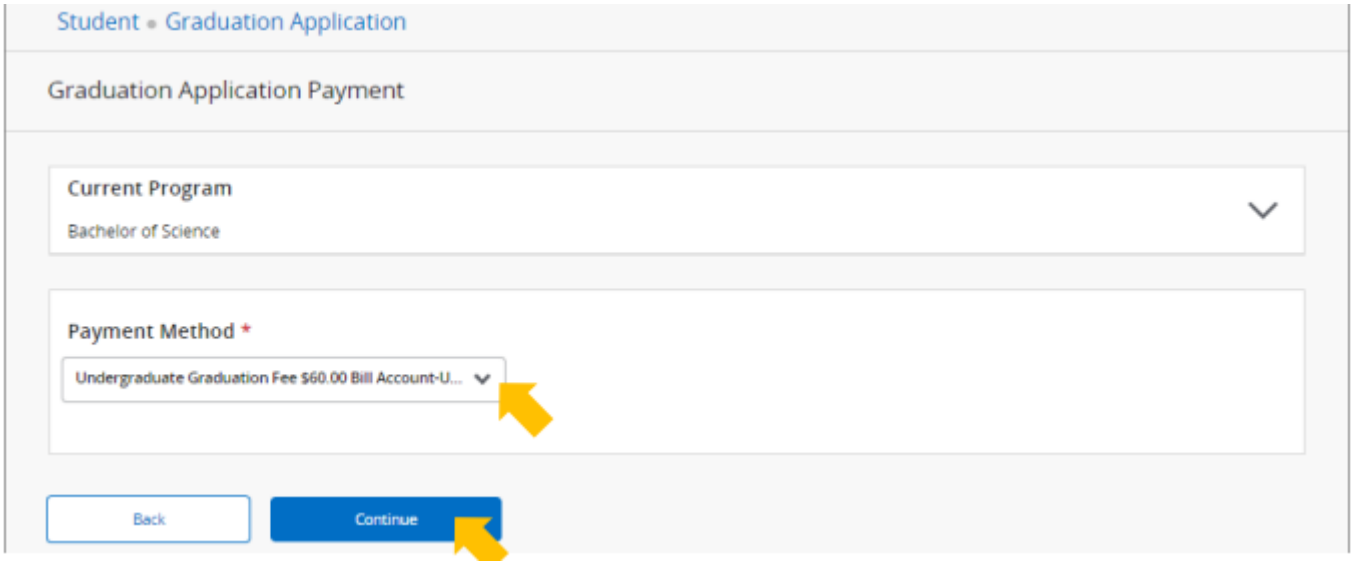


7. Enter the name exactly as you want it on your diploma and select **Continue**.



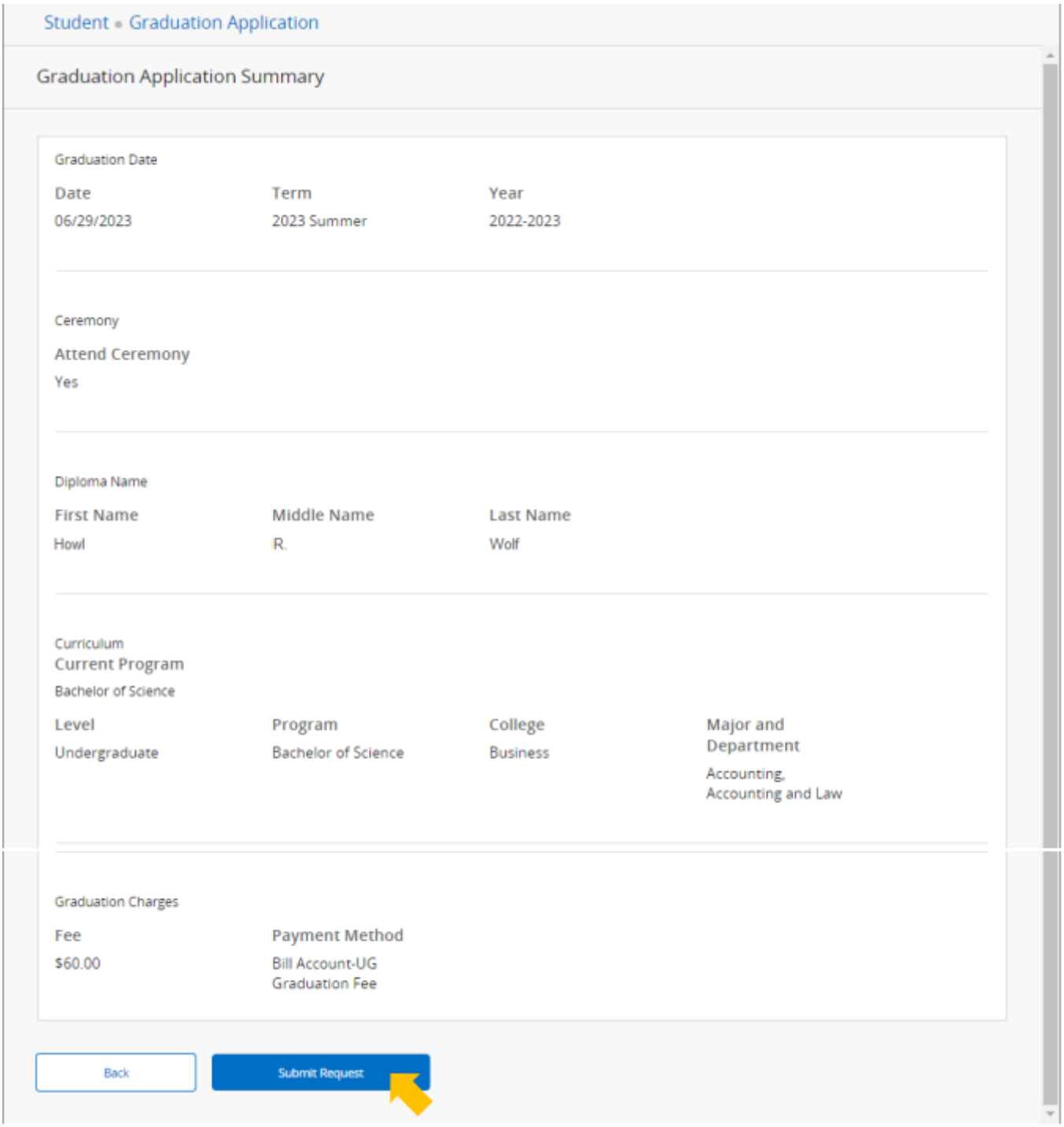
- Middle initials and suffixes, such as Jr., should include periods.
- Do not use all capital letters.

8. Select a payment method and select **Continue**.



The fee will be charged to your account and can be paid via Self Service or at the Cashier's Window.

9. Make sure the summary information is correct and select **Submit Request**.



10. A successful submission will direct you to the **Acknowledgement page**.



- When the graduation application is completed, an automatic email is sent to your A-State email address notifying you of the receipt.

- Connect with your advisor or visit your Degree Works dashboard to view your graduation status.
- Continue to check your official A-State email account so you do not miss important correspondence about graduation. Graduation information is sent by official university email. Be sure you have not unsubscribed from university announcements or correspondence.

If you have any questions regarding graduation, please contact the Registrar's Office at graduation@astate.edu or 870-972-2031, or visit the graduation webpage:

Office of The Registrar

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Created 2024-10-14 19:00:30 UTC by Sameer Basha Shaik
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