

How do I add a group set in a course?

Group sets house the different groups within a course. Before creating a new group set, you may want to view the [existing group sets](#). You can also [clone an existing group set](#). You can also [edit or delete](#) an existing group set.

Once you have created a group set, you can [manually create groups](#) in the set or [automatically create groups](#) in the set. Alternatively, you can create and assign students to groups by [importing a CSV file](#).

Note: Canvas allows you to create up to 200 groups.

Open People

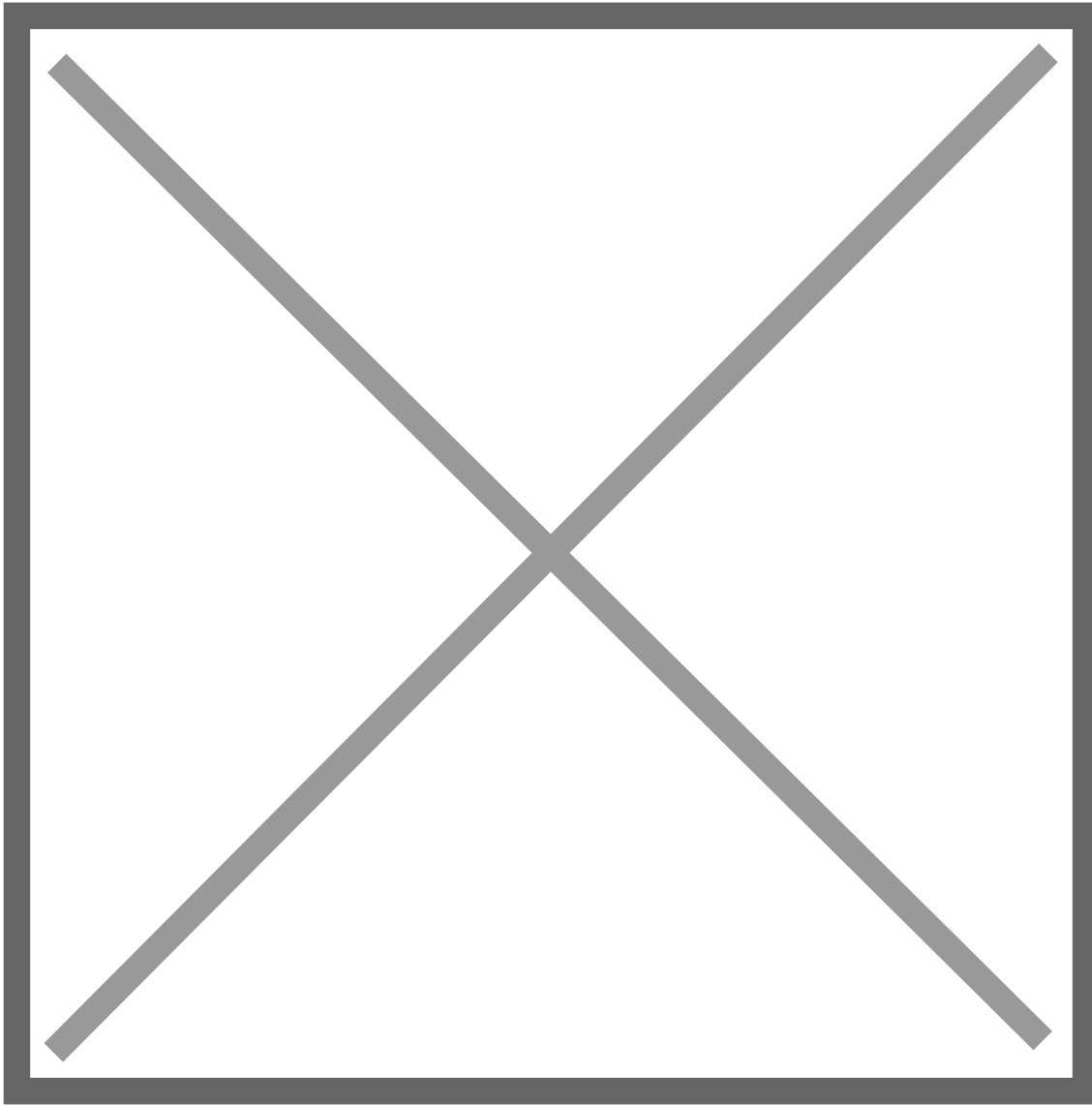
Open People

In Course Navigation, click the **People** link.

Add Group Set

Add Group Set

Click the **Add Group Set** button. The **Create Group Set** window will pop up.



The **Create Group Set** window displays.

Save Group Set

Create Group Set

Name the new group by typing it in the **Group Set Name** field [1].

You can allow [self sign-ups](#) by selecting the **Allow self sign-up** checkbox [2].

To [manually create groups](#) or [create groups using a CSV file](#), click the **Create groups later** option [3].

From the drop-down menu, select the **Split students by number of groups** option [4].

You can [automatically create groups](#) by splitting the students into equal groups or selecting the number of students per group. To split the students into a number of equal groups, select the **Split**

students by [number] groups option in the drop down menu [5].

To create groups with a certain number of students, use the arrows or type the number of students per group in the dialog box [6].

Click the **Save** button [7].

Notes:

- Except when creating groups manually, you can automatically set [student group leaders](#).
- The Require group members to be in the same section option is available in self sign-up and automatically created groups.
- The maximum number of groups that Canvas can create for an automatically assigned group set is 200. If you ask Canvas to create more than 200 groups, it will only create 200.

View Group Set

[View Group Set](#)

View the group set you created.

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-add-a-group-set-in-a-course/ta-p/693>]

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