

How do I add a rubric to an assignment using Rubric Enhancements?

You can add a rubric to an assignment to help students understand expectations for the assignment and how you intend to score their submissions. Occasionally, rubrics are added to assignments when you have an outcome inside of the rubric that you would like to use for alignment purposes. In addition to assignments, rubrics can also be added to [graded discussions](#) and [quizzes](#).

Rubrics can be added by finding an existing rubric in one of your courses, or by creating a new rubric.

Notes:

- When you add a rubric to a moderated assignment, any associated outcome results display in the Learning Mastery Gradebook only after final grades are posted.
- Rubrics cannot be edited once they have been added to more than one assignment in a course.
- The Assignment Enhancements feature option must be enabled for students to view the updated rubric interface.
- This lesson describes rubrics with Rubric Enhancements feature option enabled. If the steps in this lesson do not match what is displayed in your account, learn how to [add a rubric to an assignment in the Classic Rubric interface](#).

Open Assignments

Open Assignments

In Course Navigation, click the **Assignments** link.

Open Assignment

Open Assignment

Click the name of the assignment.

Add a Rubric

Add Rubric

To add a rubric, click the **Create Rubric** button.

Find a Rubric

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To find an existing rubric, click the **Find Rubric** link.

Find Rubric

You can find rubrics that were created in previous assignments as well as rubrics created in other courses where you have an instructor role.

Select Rubric

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Select a course or account from the drop-down menu [1]. Locate and click the name of a rubric [2]. You can view the criteria and points in each rubric. To select a rubric for the assignment, scroll to the bottom and click the **Add** button [3].

Edit Rubric

Manage Rubric

To edit an unused rubric or to select rubric settings, click the **Edit** icon.

Note: When editing a rubric, you can remove associated outcome criteria. However, outcome criteria can only be [edited](#) from the Outcomes page.

Create New Rubric

Create New Rubric

If you can't find an existing rubric to use for the assignment, you can [create a new rubric](#) for your assignment. New rubrics are saved in your course for future use.

Select Rubric Settings

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Once you have added a rubric, you can select several options for the rubric.

If you have the Learning Mastery Gradebook enabled but you don't want outcome results to be posted to the Learning Mastery Gradebook, select the **Don't post to Learning Mastery Gradebook** checkbox [1]. If this option is selected, students will be able to see rubric and outcome results in the Grades and submission details pages but results will not be posted to the Learning Mastery Gradebook.

If you want to [use the rubric for grading](#) in SpeedGrader, select the **Use this rubric for assignment grading** checkbox [2].

If you don't want students to see the score total for the rubric, select the **Hide rubric score total from students** checkbox [3]. Students can still see the point values for each criterion, but the total score will not be shown at the bottom of the rubric. This option is only available if the rubric is not used for grading.

Save Rubric

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Click the **Save Rubric** button.

Adjust Scoring Points

Adjust Scoring Points

If you select the option to use the rubric for grading, Canvas will compare the rubric score and Assignment points.

If the number of points in the rubric is different than the number of points in the Assignment, Canvas will generate a warning message notifying that the point values are not equal.

To update the number of points in the assignment, click the **Change** button [1]. Otherwise, click the **Leave different** button[2].

View Rubric

View Rubric

To view the rubric for the assignment, click the **Preview Rubric** button [1].

To edit the rubric, click the **Edit** icon [2]. To replace the rubric with an existing rubric, click the **Search** icon [3].

To delete the rubric from the assignment, click the **Delete** icon [4]. If the rubric was created from the assignment and is not linked to other course content, the rubric will be removed from the course when deleted.

Copy Rubric

Copy Rubric

If you try to edit a rubric that has been used in more than one assignment (assignment, graded discussion, or quiz), Canvas generates a warning message that the rubric can't be edited. This message means that the rubric can't be edited directly, but you can create a copy of the rubric.

To create a copy of the rubric, click the **Confirm** button. Canvas will create a copied version of the rubric. The edited version will automatically replace the previous rubric in the assignment. If you use the rubric for grading, the rubric will update for all students in SpeedGrader. You may want to re-review student submissions that may have already been graded with the original rubric.

The copied rubric will also be saved in the [course rubrics list](#) for future use.

Note: A rubric linked to multiple assignments will not be copied if the only change made is to use the rubric for assignment grading.

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-add-a-rubric-to-an-assignment-using-Rubric-Enhancements/ta-p/639590>]

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