

How do I create a Categorization question in New Quizzes?

[When creating a quiz](#), you can create a Categorization question in New Quizzes. Categorization questions require students to place answers in the correct categories while ignoring all distractors.

When Categorization questions are graded, students must categorize all items correctly to earn full points. There is not an option to assign partial credit for Categorization questions.

You can also [duplicate Categorization questions](#) to create a new question.

Add Question

Add Question

To create a question, click the **Add** button anywhere in the quiz.

Add Categorization Question

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Click the **Add Categorization** button.

Add Question Title and Stem

Edit Question Details

In the **Question Title** field [1], add a question title. Question titles are optional and are not visible to students.

In the **Question Stem** field [2], add a question stem. The question stem contains the question and, if necessary, additional instructions and information. You can [use the Rich Content Editor](#) to format and add content to your question stem.

Add Categories

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To name a category, type the name in a **Category** field [1]. Each category must have a unique name. To add a new category, click the **Add Category** link [2].

To delete a category, click the **Delete** icon [3].

Add Answers

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To add an answer for a category, type the answer name in an **Answer** field below the category where it belongs [1]. To add a new answer, click the **Add Answer** link [2].

To delete an answer, click the **Delete** icon [3].

Add Distractors

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You can also add distractors to a question. Distractors will appear with the answer choice but do not belong to any of the categories. To add a distractor, click the **Add Distractor** link [1] and type the distractor name in the **Additional Distractor** field [2].

Set Options

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To allow students to use an on-screen calculator for this question, click the **Show on-screen calculator** checkbox [1].

If you select this option, you can enable a basic calculator [2] or scientific calculator [3]. The basic calculator displays numbers and basic math functions (add, subtract, multiply, divide). The scientific calculator displays more options for advanced calculations.

Note: The on-screen calculator option is intended to be used while displaying one question at a time. If the quiz does not display one question at a time, students may be able to use the calculator for all questions.

Align to Outcome

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To [align the question to an outcome](#), click anywhere in the **Align to Outcomes** section.

Add to Item Bank

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If you want to save a question to use in other quizzes, you can add it to an item bank.

To [add the question to an item bank](#), click the **Add to Bank** link.

Note: After a question has been added to an item bank, it can only be edited in the item bank. You can still set unique point values and options in the quiz for an item bank question.

Add Point Value and Feedback

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To customize the point value for the question, type the point value in the **Points** field [1] or use the arrows to increase or decrease the point value [2].

To [leave feedback for students](#), click the **Feedback** icon [3].

Save Question

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To save the question, click the **Done** button.

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-create-a-Categorization-question-in-New-Quizzes/ta-p/972>]

Revision #1

Created 2025-05-27 18:26:27 UTC by Brandy Brickey

Updated 2025-05-27 18:27:33 UTC by Brandy Brickey