How do I create a Multiple Choice question in New Quizzes?

When creating a quiz, you can create a Multiple Choice question in New Quizzes. To create a question with multiple correct answers, create a Multiple Answer quiz question.

You can also duplicate Multiple Choice questions to create a new question.

Add Question

Add Question
To create a question, click the **Add** button anywhere in the quiz.

Add Multiple Choice Question

Add Multiple Choice Question
Click the **Add Multiple Choice** button.

Add Question Title and Stem

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In the **Question Title** field [1], add a question title. Question titles are optional and are not visible to students.

In the **Question Stem** field [2], add a question stem. The question stem contains the question and, if necessary, additional instructions and information. You can use the Rich Content Editor to format and add content to your question stem.

Add Answers

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To add answers to a Multiple Choice question, type the answers in the **Answer** fields [1]. To select the correct answer, click the button next to that answer [2].

To add an additional answer choice, click the **Add Answer** link [3]. To delete an answer, click the **Delete** icon [4].

Add Answer Feedback

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To provide students with feedback for a specific answer choice, click the **Feedback** icon [1]. Then enter the feedback in the Rich Content Editor [2].

To save your feedback, click the **Done** button [3]. After feedback has been added to an answer, the Feedback icon will display as shaded [4].

Enable On-Screen Calculator

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To allow students to use an on-screen calculator for this question, click the **Show on-screen calculator** checkbox [1].

If you select this option, you can choose either a basic calculator [2] or scientific calculator [3]. The basic calculator displays numbers and basic math functions (add, subtract, multiply, divide). The scientific calculator displays more options for advanced calculations.

Note: The on-screen calculator option is intended to be used while displaying one question at a time. If the quiz does not display one question at a time, students may be able to use the calculator for all questions.

Vary Points by Answer

Vary Points by Answer

To vary points based on student responses, click the **Vary points by answer** checkbox [1].

With this option selected, you can set specific point totals for each option by typing the point value in the **Points** field [2] or using the arrows to increase or decrease the point value [3].

When this option is enabled, the total points will display the highest point value possible for an answer [4].

Shuffle Answers

Shuffle Answers

To shuffle answer choices, click the **Shuffle Choices** checkbox [1]. By default, all answer choices are shuffled and display as unlocked. To lock an answer in its location, click the **Lock** icon [2]. To unlock a locked question, click the **Unlock** icon [3].

Align to Outcome

Align to Outcome

To align the question to an outcome, click anywhere in the **Align to Outcomes** section.

Add to Item Bank

Add to Item Bank

If you want to save a question to use in other quizzes, you can add it to an item bank.

To add the question to an item bank, click the **Add to Bank** link.

Note: After a question has been added to an item bank, it can only be edited in the item bank. You can still set unique point values and options in the quiz for an item bank question.

Add Point Value and Feedback

Add Point Value and Feedback

To customize the point value for the question, type the point value in the **Points** field [1] or use the arrows to increase or decrease the point value [2].

To leave feedback for students, click the **Feedback** icon [3].

Save Question

Save Question

To save the question, click the **Done** button.

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