

How do I create a quiz using New Quizzes?

You can create a quiz using [New Quizzes](#) from the Quizzes page. You can create various types of content in each quiz.

Note: New Quizzes is an opt-in tool. If this tool is not available to you, please contact your Canvas admin.

Open Quizzes

Open Quizzes

In Course Navigation, click the **Quizzes** link.

Note: You can also access quizzes from the Assignments page.

Add Quiz

Add Quiz

Click the **Add Quiz** button.

Create New Quiz

Create New Quiz Assessment

In the Choose a Quiz Engine screen, select the **New Quizzes** option [1]. To save your quiz engine selection for this course, check the **Remember my choice for this course** checkbox [2].

Then click the **Submit** button [3].

Note: You can reset your quiz engine choice from the Quiz Options menu at any time.

Edit Quiz Details

Edit Quiz Details

In the **Assignment Name** field [1], enter the name of your quiz. To enter quiz details, enter the total points possible [2], select the assignment group [3], and choose how the grade is displayed to

students [4].

To remove this quiz from final grade calculations, click the **Do not count this assignment towards the final grade** checkbox [5].

The points possible set on the assignment details page is the total points possible for the quiz. Points set per question determine points earned for correct answers. Points earned for correct answers are totaled and divided by the sum of the total question points for the quiz. That percentage is then used to calculate the final score based on the total points set on the assignment details page. For example, if you set the total points on the assignment details page to 50 and create an quiz with 10 questions each worth 1 point, the quiz has a total of 10 points but is worth 50 points when graded. If a student answers 9 questions correctly, their quiz score is 90% (9/10). However, their final score in the Gradebook will be 45/50 (90%).

If your quiz is worth zero points, you can choose to not display the quiz in the Gradebook or student Grades page [6].

Anonymous Grading

Anonymous Grading

[Anonymous grading](#) hides student names from graders when they view assignment submissions in SpeedGrader.

Note: Once anonymous grading is turned on for a quiz, it cannot be turned off.

Assign Quiz

Assign Quiz

In the Assign area, you can [assign the quiz](#) to students, add due dates, and add availability dates.

Save Quiz

Save Quiz

To save your quiz details, click the **Save** button [1]. To save and publish your quiz, click the **Save & Publish** button [2].

Clicking the Save or Save & Publish button returns you to the page where you opened the quiz.

Open Build Page

Open Build Page

To open the New Quizzes build page and add questions and content to your quiz, click the **Build** button.

Open Build Page

If you clicked the Save or Save & Publish button and returned to the page where you opened the quiz, you can click the **Options** icon [1] and then click the **Build** link [2].

Build Quiz

Build Quiz

In the Build page, you can edit the title and description of your quiz [1], [view your item banks](#) [2], [align the quiz to outcomes](#) [3], [preview the quiz from the student view](#) [4], and navigate the quiz [5].

You can [use the Rich Content Editor](#) to format and add content to your quiz instructions.

Add Content

Add Content

To add content to your quiz, click the **Add** button.

Select Content

To insert content from an item bank, click the **Item Bank** button [1]. To create a new question, click the button for the question type [2], [add stimulus content](#) [3] or [add text block content](#) [4].

The following question types are available in New Quizzes:

- [Categorization](#)
- [Essay](#)
- [File Upload](#)
- [Fill in the Blank](#)
- [Formula](#)
- [Hot Spot](#)
- [Matching](#)
- [Multiple Answer](#)
- [Multiple Choice](#)
- [Numeric](#)

- [Ordering](#)
- [True or False](#)

Edit Question

Edit Question

For each question, you can enter a question title [1], question stem [2], and answers [3]. You may also select options specific to the question [4], [align the question to an outcome](#) [5], and [add the question to an item bank](#) [6].

In the **Points** field [7], adjust the point value for the question by entering a number or clicking the arrow buttons. To add general student feedback, click the **Feedback** icon [8].

To save the question, click the **Done** button [9].

Note: Essay questions do not include an answer field and must be graded manually.

Delete Question

Delete Question

To delete a question, click the **Delete** icon. The page will confirm you want to remove the item.

Open Question Navigator

Open Question Navigator

To open the Question Navigator and view your quiz, click the **Expand** icon.

View Question Navigator

View Question Navigator

In the Question Navigator, you can view each question number [1], question type [2], point total [3], question stem [4], and total question points [5].

Manage Assessment

To view a question in the quiz, click the question stem [1]. You will be taken to the question within the quiz.

To manually reorder questions, click and hold the **Move** icon [2]. Drag the question to where you want it to display in the quiz.

Return to Quizzes Page

Return to Quizzes Page

To close your quiz and return to the Quizzes page, click the **Return** button.

View Navigation Display

[View Navigation Display](#)

When creating or editing a New Quiz, you can view the Quiz Title [1], the Course Navigation [2], and the View as Student button [3].

Note: You can collapse the Course Navigation using the Menu icon for a more focused view.

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-create-a-quiz-using-New-Quizzes/ta-p/1173>]

Revision #1

Created 2025-05-27 16:03:57 UTC by Brandy Brickey

Updated 2025-05-27 16:14:51 UTC by Brandy Brickey