

How do I customize visibility options for a course or course content?

Course visibility options can be customized and allow access to different user roles. The visibility setting offers three choices for a course or course content:

- **Course:** The course or course content is available to all users associated (enrolled) in the course. This option is the default setting.
- **Institution:** The course or course content is available to users associated with this institution. This option allows users in your institution to view your course before they enroll in the course. For this option, users can only view the course if [course self-enrollment is enabled](#) or the course is included in the [Public Course Index](#). The course content shown to authenticated users is the same content shown to the public for publicly visible courses.
- **Public:** The course or course content is available to anyone with the URL. If a public course is inaccessible to unauthenticated users, your institution may require a login and password to view all courses within their Canvas instance.

To learn more about visibility options, view the [Canvas Course Visibility Options resource document](#).

Note: If the Visibility option cannot be changed, you do not have permission to manage visibility settings. Please contact your Canvas administrator or Canvas Support for assistance.

Open Settings

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In Course Navigation, click the **Settings** link.

Open Course Details

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Click the **Course Details** tab.

Set Visibility

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In the Visibility options, the default is set to Course.

To change the visibility, click the **Visibility** menu and select the visibility option you prefer [1].

If the Visibility option cannot be changed, you do not have permission to manage visibility settings [2]. Please contact your Canvas administrator or Canvas Support for assistance.

Customize Content Visibility

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If you also want to customize content visibility, such as the course syllabus, click the **Customize** checkbox.

Set Content Visibility

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Currently the only content available for customization are the Syllabus and Files. The default is set to the same option shown for course visibility.

In the **Syllabus** [1] and **Files** [2] drop-down menu, select the visibility option you want to set:

- If course visibility is set to Course, content visibility can be set to **Course**, **Institution**, or **Public**.
- If course visibility is set to Institution, content visibility can be set to **Institution** or **Public**.
- If course visibility is set to Public, the entire course is already public so content visibility can only be set to **Public**.

Update Course Details

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Click the **Update Course Details** button.

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-customize-visibility-options-for-a-course-or-course/ta-p/844>]

Revision #1

Created 2025-05-22 19:52:25 UTC by Brandy Brickey

Updated 2025-05-22 19:54:49 UTC by Brandy Brickey