

How do I generate a pairing code for an observer as an instructor?

If you have the correct permissions from your administrator, you may be able to generate a pairing code that an observer can use to link to a student. For more information on pairing codes, view the [Pairing Codes - Frequently Asked Questions resource document](#).

An observer can enter this pairing code in [their User Settings Observing tab](#). Linked observers can can view and participate in certain elements of the student's Canvas courses.

Depending on permissions, you also may be able to [link a student to an observer from the People page](#). Linking from the People page will only allow the observer to view information from the course where they were linked.

Note: Pairing codes can only be generated from the web version of Canvas. Pairing codes cannot be generated from the Canvas mobile apps.

<https://community.instructuremedia.com/embed/1f5488bd-311a-4fd0-88de-ad93d0ad289e>

Embed this Video

Open People

Open People

In Course Navigation, click the **People** link.

Open User Details

[Open User Details](#)

Click the student's **Options** icon [1], then select the **User Details** link [2].

Pair with Observer

[Pair with Observer](#)

Click the **Pair with Observer** link.

Note: If you cannot view the Pair with Observer link, the permission to generate pairing codes has not been enabled for your role, or self-enrollment has not been enabled for your course.

Copy Pairing Code

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Confirm the name of the student [1].

Copy the six-digit alphanumeric pairing code [2]. You will need to share this code with the observer who will link to the student's account. The pairing code will expire after seven days or its first use.

To close the window, click the **OK** button [3].

Note: Pairing codes are case sensitive.

Export Pairing Codes

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You can also export a list of new pairing codes for all students in your course. Click the **Options** icon [1], then select the **Export Pairing Codes** link [2]. Canvas exports a CSV file with one pairing code for each student in your course.

View Pairing Codes

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Locate and open the pairing codes CSV file on your computer. The CSV file displays the first and last name of each student, the student's SIS ID, the student's pairing code, and the date and time at which the pairing code will expire.

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-generate-a-pairing-code-for-an-observer-as-an/ta-p/1217>]

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