How do I import rubric assessments using Enhanced Rubrics?

In the Gradebook, you can download rubric assessments for an assignment. When you have finished adding or editing rubric assessment details, you can import your CSV file for the assignment.

Note: This lesson describes rubrics with Enhanced Rubrics feature option enabled. If the steps in this lesson do not match what is displayed in your account, learn how to manage rubrics in the Classic Rubrics interface.

Open Grades

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In Course Navigation, click the **Grades** link.

Import Rubric Assessments

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Click the **Options** icon next to the assignment name [1]. Then, click the **Import Rubrics** option [2].

Upload CSV file
To upload your rubric assessments, drag and drop your CSV file [1] or click the **Choose a file to upload** link [2].

View Imported Rubric Assessments

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Once the import is successful, the file name and size display. Rubric assessment details are visible in SpeedGrader.

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