

How do I manually submit outstanding student quiz submissions?

When a student views a timed quiz and time expires, Canvas auto-submits the quiz. However, if a student navigates away from the quiz page, the quiz submission remains outstanding. On the [Moderate Quiz page](#), Canvas generates a warning message about the outstanding submission. This lesson shows you how to submit any outstanding submissions for a quiz at one time.

When students leave an untimed quiz without submitting, their submissions will not be considered outstanding. These submissions will be submitted and considered outstanding after an event occurs that attempts to calculate their quiz grade. These events may include ending of availability dates, deleting or editing the quiz, attempting to view the outstanding submission, and editing an assignment group.

Open Quizzes

Open Quizzes

In Course Navigation, click the **Quizzes** link.

Open Quiz

Open Quiz

Click the name of the quiz.

Moderate This Quiz

Add Extra Attempt through Moderate this Quiz

Click the **Moderate This Quiz** link.

Check Outstanding Quiz Submissions

[Check Outstanding Quiz Submissions](#)

At the top of the browser window, click the **Check on outstanding quiz submissions** link.

Note: If you do not see the link, there are no outstanding quizzes. If the quiz is untimed, it is only considered outstanding after an event such as the ending of availability dates, deleting or editing the quiz, attempting to view the outstanding submission, and editing an assignment group.

Submit Quiz Submissions

Submit Quiz Submissions

To grade outstanding submissions for the selected student(s), click the **Submit** button.

View Updated Submission

View Updated Submission

View the updated submission(s) and score(s).

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-manually-submit-outstanding-student-quiz-submissions/ta-p/808>]

Revision #1

Created 2025-05-21 21:24:28 UTC by Brandy Brickey

Updated 2025-05-21 21:26:12 UTC by Brandy Brickey