

How do I move a Classic Quizzes question bank into a New Quizzes item bank?

You can move a Classic Quizzes [question bank](#) to a New Quizzes [item bank](#). Follow these general steps:

1. Create a Classic Quiz containing the question bank items.
2. Export the quiz.
3. Create a New Quizzes item bank.
4. Import the quiz content into the New Quizzes item bank.

Notes:

- The [New Quizzes feature option](#) must be enabled for the course.
- You can learn more about [quiz migration](#).
- When the [Disable Classic Quiz Creation feature option](#) is enabled for the course or enabled and locked at the account level, you cannot create new Classic Quizzes. However, existing Classic Quizzes can continue to be edited, imported, and migrated to New Quizzes.
- All [Question Banks](#) converted to Item Banks appear on the [Item Banks page](#) of the new course under the [This Course filter](#).
- If allowed by your institution, you can [bulk migrate existing quizzes into New Quizzes](#)

Create Quiz in Classic Quizzes

Open Quizzes

Open Quizzes

In Course Navigation, click the **Quizzes** link.

Add Quiz

Add Quiz

Click the **Add Quiz** button.

Select Classic Quizzes

Select Quiz Engine

Click the **Classic Quizzes** option [1]. Then click the **Submit** button [2].

Edit Quiz Details

[Edit Quiz Details](#)

In the **Details** tab, enter the name of the quiz [1]. You may want to use a name related to your Question Bank. In the Rich Content Editor [2], provide a description.

To avoid adding this quiz to your Gradebook, click the **Quiz Type** drop-down menu and select the **Practice Quiz** option [3].

Complete the remaining quiz sections [4].

Save Quiz

Save Quiz

Click the **Save** button.

Edit Quiz

Edit Quiz

In the Classic Quiz you created, click the **Edit** button.

Add Questions

[Add New Question Group](#)

Click the **Questions** tab [1]. Click the **Find Questions** button [2].

Add Question Bank Questions

Add Question Bank Questions

Click the question bank whose items you want to migrate [1].

Select the checkboxes of questions to migrate [2], or, to select all the questions, click the **Select All** link [3].

Click the **Add Questions** button [4].

Save Quiz

Save Quiz

Click the **Save** button.

Export Classic Quiz

Open Settings

Open Settings

In Course Navigation, click the **Settings** link.

Export Course Content

Export Course Content

In the sidebar, click the **Export Course Content** button.

Choose Export Type

Choose Export Type

In the Export Type section, click the **Quiz** radio button [1].

Click the checkboxes of the quiz or quizzes you want to export [2].

Click the **Create Export** button [3].

Note: When you create an export, Canvas creates an export archive where you can download previously exported files [4].

View Quiz Export

View Quiz Export

When the export is complete, download the ZIP file by clicking the **New Export** link.

Note: Content exports expire after 30 days and can no longer be downloaded.

Create New Quizzes Item Bank

Open Item Banks

Open Item Banks

In Course Navigation, click the **Item Banks** link.

Add Item Bank

Add Item Bank

Click the **Add Bank** button.

Name Item Bank

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In the **Bank Name** field [1], enter the name of the item bank. You can share the new item bank to the current course by clicking the **Share** checkbox [2]. To save your bank, click the **Create Bank** button [3].

Open Item Bank

Open Item Bank

Click the new item bank link.

Import Classic Quiz Export to New Quizzes Item Bank

Import Content

Import Content

Click the **Options** icon [1] then select the **Import Content** option [2].

Note: To select the Import Content option, the item bank must not contain any questions yet [3].

Select Export File

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Drag and drop the exported ZIP file [1] or select the file by clicking the **Browse** button [2].

Import Content

To start the import, click the **Import** button.

View Import Status

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A status bar displays the status of the import.

View Success Message

When the import is complete, a success message displays. To clear the message, click the **Done** button.

Manage Item Bank Questions

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When the import is complete, you can view the imported questions in your item bank.

You can learn more about [managing item banks](#).

View Question Details

View Question Details

To view complete question details, click the **Open** icon [1]. Question details include answer choices as well as the date and time the question was last updated [2].

To close question details, click the **Close** icon [3].

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-move-a-Classic-Quizzes-question-bank-into-a-New-Quizzes/ta-p/603028>]

Revision #1

Created 2025-05-29 17:53:24 UTC by Brandy Brickey

Updated 2025-05-29 17:54:50 UTC by Brandy Brickey