How do I move course outcomes and outcome groups in Improved Outcomes Management?

You can move outcomes and outcome groups from your course Outcomes page. When moving an outcome group, you move the group within another outcome group. When moving outcomes, you can move multiple outcomes at the same time.

This lesson displays how to move outcomes and outcome groups in a course within an account that has enabled the Improved Outcomes Management feature option. If the Outcomes page in your course displays differently than the images in this lesson, learn how to move outcomes and outcome groups in the classic Outcomes page view.

Note: If you are unable to move outcomes or outcome groups in your course, this feature has not been enabled by your institution.

Open Outcomes

Open Outcomes
In Course Navigation, click the **Outcomes** link.

Move Outcome Group

Select Outcome Group

Select Outcome Group
To move an outcome group, click the name of the group.

Open Move Window

Open Move Window
Click the **Options** icon [1]. Then click the **Move** link [2].

Move Outcome Group

Move Outcome Group
You can move the outcome group so it is organized within another outcome group.

To move your outcome group within another outcome group, click the name of the group in which you'd like to move the group. [1]. To move your outcome group into a new outcome group, click the **Create New Group** link [2].

If your outcome group is already organized within another outcome group, you can move your group to the course level by clicking the name of the course [3].

To move your outcome group, click the **Move** button [4].

Move Outcome

Select Outcome

Select Outcome
To move an outcome, click the outcome group where the outcome belongs [1]. Then find the outcome you want to move [2].

Click the **Options** icon for the outcome [3]. Then click the **Move** link [4].

Move Multiple Outcomes

Move Multiple Outcomes
To move multiple outcomes, click the checkboxes next to the outcomes you want to move [1].

The Outcomes page displays the number of outcomes you have selected. To view the names of the selected outcomes, click the **# Outcomes Selected** link [2]. You can select outcomes from multiple outcome groups without losing previously selected outcomes.

To move your selected outcomes, click the **Move** button [3].

Select Location

Select Location
You can move outcomes so they are organized within an outcome group.

To select the outcome group where you want to move your outcome(s), click the name of the group [1]. To move your outcome{s} into a new outcome group, click the **Create New Group** link [2].

If your outcomes are already organized within an outcome group, you can move outcomes to the course level by clicking the name of the course [3].

To move your outcome(s), click the **Move** button [4].

Note: You may need to click the Back link to view course outcome groups.

[Content retrieved from https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-move-course-outcomes-and-outcome-groups-in-Improved/ta-p/486356]

Revision #1
Created 2025-05-15 14:16:27 UTC by Brandy Brickey
Updated 2025-05-15 14:18:55 UTC by Brandy Brickey