

How do I view where an item bank is currently shared?

You can see where an item bank is currently [shared](#) by viewing an item bank's share details. Item banks can be shared with people or with courses.

Open Item Banks

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In Course Navigation, click the **Item Banks** link.

Notes:

- You can also access quizzes from the Assignments page.
- You can also access Item Banks from the New Quizzes Build page.

Share Item Bank

[Share Item Bank](#)

To share an item bank or to view where an item bank is currently shared, click the **Share** icon.

View People

View Currently Shared

To view users with whom the item bank is currently shared, click the **People** tab [1].

You can view the number of users the item bank is shared with [2], the user names [3], and whether the user can edit or view the bank [4].

View Courses

View Courses

To view courses where the item bank is currently shared, click the **Courses** tab [1].

You can view the number of courses the item bank is shared with [2], the course names [3], and whether the course has access to edit or view the bank [4].

[Content retrieved from <https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-view-where-an-item-bank-is-currently-shared/ta-p/603029>]

Revision #1

Created 2025-05-29 18:09:48 UTC by Brandy Brickey

Updated 2025-05-29 18:22:15 UTC by Brandy Brickey