

How do I answer each type of question in a quiz?

Instructors can choose from a variety of question types to add to a quiz.

Note: Your instructor may be using an upgraded quiz tool called New Quizzes in your course. If the quiz you are accessing displays differently, your instructor may have used the New Quizzes tool to create the quiz. Functionality may differ between these quiz types. For help with answering quiz questions, please see [How do I answer each type of question in New Quizzes?](https://embed.app.guidde.com/playbooks/xok9qvJ2Vaa5ajUfieh1nC).

<https://embed.app.guidde.com/playbooks/xok9qvJ2Vaa5ajUfieh1nC>

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Essay Question

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To answer an essay question, click the text box and type your content in the Rich Content Editor [1]. You can use the editor to format your content. The Rich Content Editor also includes a word count display below the bottom right corner of the text box

Note: Essay questions can also be used for mathematical questions that require the LaTeX equation editor. To insert a mathematical equation, click the **Options** icon [2] and click the **Equation** icon [3].

File Upload Question

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To answer a file upload question, click the **Choose a File** button. Canvas will open a file dialog box where you can locate the file on your computer. Select the file and it will be uploaded as your answer. Canvas will confirm that your file has been uploaded [2]. You can also remove your file by clicking the remove icon [3] and submit a new file.

Fill-in-the-Blank Question

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To answer a fill-in-the-blank question, click the text box and type your answer.

Fill-in-Multiple-Blanks Question

Fill-in-Multiple-Blanks Question

To answer a fill-in-multiple-blanks question, click the first text box [1] and type your first answer. Click the second text box [2] and type your second answer. Continue this process until you have answered the question.

Formula Question

Formula Question

To answer a formula question, click the text box and type your answer.

Matching Question

Matching Question

To answer a matching question, click the drop-down menu [1] and select your answer [2]. Continue until you have matched all the options.

Multiple Answers Question

Multiple Answers Question

To answer a multiple answer question, click the check boxes [1] next to all the applicable answers [2].

Multiple Choice Question

Multiple Choice Question

To answer a multiple choice question, click the radio button next to the answer.

Multiple Dropdowns Question

Multiple Dropdowns Question

To answer a multiple drop-down question, click the the drop-down menu and select your answer. Continue until you have answered all parts of the question.

Numerical Answer Question

Numerical Answer Question

To answer a numerical question, click the text box and type your answer.

True/False Question

True/False Question

To answer a true/false question, click the radio button next to the answer.

Content retrieved from <https://community.canvaslms.com/t5/Student-Guide/How-do-I-answer-each-type-of-question-in-a-quiz/ta-p/474>

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