How do I create a new page in a group?

You can create new pages in your student groups.

https://embed.app.guidde.com/playbooks/pTrsUahZoXADTafwWhUfpM
Embed this Video

Open Pages

Open Pages
In Group Navigation, click the **Pages** link.

View Pages

View Pages
Pages is designed to open to the front page for a group, if there is a front page selected. Click the **View All Pages** button to select a page from the Pages Index.

Create a New Page

Create a New Page
Click the **Add Page** button.

Add Content

Add Content
Type a name for your page [1]. Edit the content and add links and media using the Rich Content Editor [2] or switch to the HTML Editor [3].

Note: The Rich Content Editor includes a word count display below the bottom right corner of the text box. To view the total word count, characters, and characters excluding spaces, click the **Word Count** link.

Edit Page Settings

Edit Page Settings
You can decide who can edit the page by selecting the **Users allowed to edit this page** drop down menu [1]. You can also notify users that content has changed by selecting the **Notify users that this content has changed** checkbox [2].

Save Changes

Save Changes
Click the **Save** button.

Note: If you try to navigate away from a page without saving, a pop-up warning will be generated.

View Page

View Page
View the page you created.

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