

How do I reply to an announcement as a student?

If you have a question or comment about an announcement, you can reply directly to that announcement.

You can reply in both course and group announcements. This lesson shows how to reply in a course, but the steps are the same for replying in a group.

<https://embed.app.guidde.com/playbooks/8zGe12K9MqtSCFKtvkoZy9>

Embed this Video

Open Announcements

Open Announcements

In Course Navigation, click the **Announcements** link.

Open Announcement

Open Announcement

Click the **Reply** link.

Note: If the reply link is not available, the announcement has been closed for comments and you cannot post a reply.

Reply to Announcement

[Reply to Announcement](#)

To reply to the announcement, click the **Reply** button.

Post a Message

Post a Message

To enter your reply, add links, photos, equations, and/or media, use the Rich Content Editor [1].

To post your reply, click the **Reply** button [2].

View Your Reply

View Your Reply

Your reply will be posted at the top of the announcement reply thread.

Reply to a Comment

Reply to a Comment

To [view threaded replies](#), click the **# of replies** link [1].

To reply to a comment, click the **Reply** link [2].

Post a Message

Post a Message

To enter your reply, add links, photos, equations, and/or media, or [@mention course users](#), use the [Rich Content Editor](#) [1].

To post your reply, click the **Reply** button [2].

View Your Reply

View Your Reply

To view your reply, click the **Total Replies** link [1].

Your reply displays in the **Thread** sidebar [2].

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