

How do I submit a media file as an assignment submission for a course using Assignment Enhancements?

You can upload a video or audio file as an assignment submission in a Canvas course that uses Assignment Enhancements. You can also use Canvas to record an audio or video file to submit as an assignment. This lesson shows how to turn in a standard online assignment in a course using Assignment Enhancements.

Before submitting an assignment, you may want to review all assignment information, such as the assignment rubric.

To learn more about available options for using media files in Canvas, view the [Canvas Media Comparison resource document](#).

Notes:

- Canvas will not accept media uploads larger than 500 MB.
- Assignment Enhancements does not support Cloud Assignments.
- Not all file types may be available for your assignment, depending on the assignment submission type set by your instructor.
- Not all of your assignments may be submitted online. If you cannot see options to submit your work, your instructor may want you to submit your assignment in a different way or the assignment is not within its availability dates. View the assignment header and details for instructions, or contact your instructor for assistance.

<https://embed.app.guidde.com/playbooks/67YnZ1WP3zqubcGCURmf6R>

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Open Assignments

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In Course Navigation, click the **Assignments** link.

Open Assignment

Open Assignment

Click the name of the assignment.

Select Submission Type

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Your instructor may specify which submission types are appropriate for each assignment.

If your instructor allows multiple submission types for the assignment, accepted submission types display in the Choose a submission type section [1].

Click the **Media** option [2]

If your instructor only allows Media submissions, the Media Upload tool displays in place of the Choose a submission type section.

Notes:

- If the Media submission type does not display, your instructor has restricted this submission type.
- Not all of your assignments may be submitted online. If you cannot see options to submit your work, your instructor may want you to submit your assignment in a different way or the assignment is not within its availability dates. View the assignment header and details for instructions or contact your instructor for assistance.

Open Media Upload Tool

[Open Media Upload Tool](#)

To open the media upload tool, the **Record/Upload Media** button.

Upload Media

[Upload Media](#)

By default, the Media Upload tool opens on the **Computer** tab [1].

To upload a file from your computer, drag and drop a file, or browse your computer files by clicking the **Upload File** icon [2].

Select Media File

Select Media File

Select your media file [1] and click the **Open** button [2].

Save File as Submission Draft

Save File as Submission Draft

Once uploaded, you can review the media using the media player [1].

To upload a closed caption or subtitle file, click the **Add CC/Subtitle** checkbox [2].

To delete your uploaded file, click the **Delete** icon [3].

To save your media as a submission draft, click the **Submit** button [4].

Note: When a media file is submitted, an upload percentage tracks the upload progress [5].

Record Media

<https://community.instructuremedia.com/embed/45a55aaa-0b69-4b6f-b2d4-f7797607ab3e>

Embed this Video

Record Media

To record media, click the **Record** tab [1].

You have the option to record video or audio to upload to the assignment.

To select a microphone for your recording, click the **Mic** button [2]. To select a webcam, or, to turn the webcam off for audio-only recordings, click the **Webcam** button [3].

To begin recording, click the **Start Recording** button [4].

Note: If you receive an error that says, "Media comment uploading has not been set up properly," please contact your instructor.

Finish Recording

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To end your recording, click the **Finish** button.

Save Recorded Media as Draft

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To play your media, click the **Play** button [1].

To erase your current recording and try again, click the **Start Over** button [2].

By default, the media file name will save as "Untitled" and include the date and time of the recording. To edit the default file name, type your preferred file name in the **File Name** field [3].

To save your recording as a submission draft, click the **Save** button [4].

Submit Assignment

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Once your media file has been saved as a draft submission, you can review it in the media player [1].

To delete the media file, click the **Delete** icon [2].

To submit the media file, click the **Submit Assignment** button [3].

If you are working on an additional assignment attempt, you can cancel your submission by clicking the **Cancel Attempt** button [4].

View Submission

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When your submission is successfully submitted, the Progress Tracker displays a Submitted status [1].

If you choose, you may resubmit another version of your assignment using the **New Attempt** button [2].

If you've submitted multiple assignment submissions, you can view previous submissions by clicking the **Attempt** drop-down [3].

To add an assignment comment for your instructor, click the **Add Comment** button [4].

Notes:

- If you're not able to resubmit work, your assignment may no longer be accepting submissions due to the assignment's availability dates.

- Once you've submitted your work, the assignment will still display in the Assignments page and the Syllabus.

[Content retrieved from <https://community.canvaslms.com/t5/Student-Guide/How-do-I-submit-a-media-file-as-an-assignment-submission-for-a/ta-p/416670>]

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