

How do I submit a media file as an assignment submission?

You can upload a video or audio file to submit as an assignment in Canvas. You can also use Canvas to record an audio or video file to submit as an assignment. Before submitting an assignment, you may want to review all assignment information, such as the assignment rubric, if any. You can also submit assignments using your Android or iOS device.

To learn more about available options for using media files in Canvas, view the [Canvas Media Comparison resource document](#).

Notes:

- Canvas will not accept media uploads larger than 500 MB.
- Your instructor will decide what type of submissions are allowed. One or both of these options may not be available. You may also have the option to resubmit assignments if your instructor allows.
- Not all of your assignments may be submitted online. If you cannot see the Submit Assignment link, your instructor may want you to submit your assignment in a different way, or the availability date has passed. View the description of the assignment for instructions, or contact your instructor for assistance.
- Files uploaded and submitted do not count against the user's storage quota, but those uploaded through the Rich Content Editor are counted against the user's storage quotas.
- If enabled in your account, Canvas plays a celebration animation when you submit an assignment on time. However, if you prefer, you can [disable this feature setting](#) in your user settings.
- If the assignment you are accessing displays differently, your assignment may be using the [Assignment Enhancements feature](#).

<https://community.instructuremedia.com/embed/69656690-73b2-4d17-84e3-7aca79cc4f3b>

Embed this Video

Open Assignments

Open Assignments

In Course Navigation, click the **Assignments** link.

Open Assignment

Open Assignment

Click the name of the assignment.

Submit Assignment

Submit Assignment

Click the **Start Assignment** button.

Note: If you cannot see the Start Assignment button, your instructor may not want you to submit your assignment online or the availability date has passed. View the description of the assignment for instructions, or contact your instructor for assistance.

View Final Grade Notice

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A banner may appear above your assignment to indicate that your instructor has removed the assignment from total grade calculations. However, this setting does not affect assignment submissions.

Select Media

Record/Upload Media via Media Tab

To open the media upload tool, select the **Media** tab [1] and click the **Record/Upload Media** button [2].

Record Media

Record Media

You have the option to record video or record audio to upload to the assignment.

To select a microphone for your recording, click the **Mic** button [1]. To select a webcam, or, to turn the webcam off for audio-only recordings, click the **Webcam** button [2].

Note: If you receive an error that says, "Media comment uploading has not been set up properly," please contact your instructor.

Upload Media

Upload Media

You can upload an audio file [1] or a upload a video file [2] to your assignment. The process is the same for both.

Select Media File

Select Media File

Select the file you want to upload and click **Open** to begin uploading the file.

Monitor File Upload

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Monitor the file upload. The uploading process will finish automatically.

Submit Assignment

Submit Assignment

View your media recording upload in the assignment submission box [1]. You can add text comments to your recording [2].

To replace the recorded or uploaded media before submitting your assignment, refresh your web browser and record or upload your media again.

To submit your recording, click the **Submit Assignment** button [3].

View Submitted Assignment

[View Submitted Assignment](#)

The Sidebar displays information about your submission [1].

If allowed by your instructor, you may choose to resubmit another version of your assignment by clicking the **New Attempt** button [2]. You will only be able to view the details of your most recent submission in the Sidebar, but your instructor will be able to see all of your submissions.

Once the instructor has graded your submission, the Grades link in Course Navigation displays a grading indicator. You can also see details about your assignment and links to additional feedback in your Grades page.

Notes:

- After submitting an assignment, the assignment will still appear in Assignments and in the Syllabus; the listing is not removed with assignment submissions.

- When you resubmit an assignment, you can only access and view your most recent submission. However, instructors can view all of your submissions.

[Content retrieved from <https://community.canvaslms.com/t5/Student-Guide/How-do-I-submit-a-media-file-as-an-assignment-submission/ta-p/279>]

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