

How do I upload a file as an assignment submission in Canvas?

If your instructor allows file uploads as a submission type, you can upload a file from your computer as an assignment submission. Canvas [converts specific file types](#) as previews and supports certain media file uploads.

Files uploaded using the Rich Content Editor count toward your user storage quota. Any attachments added as part of a graded assignment submission are also copied to your [user files](#) but are not counted against your user quota. However, once the file has been uploaded as a submission, you cannot delete the file. Submitted files are stored in the Submissions folder.

If your institution has enabled Google Drive as a submission type, you can also [upload a file from Google Drive](#).

Notes:

- Canvas does not support file uploads larger than 5 GB.
- If enabled in your account, Canvas plays a celebration animation (confetti) when you submit an assignment on time. However, if you prefer, you can [disable this feature option](#) in your user settings.
- If the assignment you are accessing displays differently, your assignment may be using the [Assignment Enhancements feature](#).

<https://community.instructuremedia.com/embed/26088dec-d125-4602-a3b2-52114d52c72a>

Embed this Video

Open Assignments

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In Course Navigation, click the **Assignments** link.

Select Assignment

Select Assignment

Click the title of the assignment.

Start Assignment

Start Assignment

Click the **Start Assignment** button.

Upload File

Add File

To upload a file from your computer, click the **Upload File** button [1]. When the file window appears, locate and click the name of the file. At the bottom of the window, click the **Choose** or **Open** button (depending on your browser).

To upload a file you already uploaded to Canvas, click the **Click here to find a file...** link [2]. The file list will expand. Click the name of the file.

If you have access to upload a file from Google Drive, you can submit a Google file by clicking the **Google Drive** tab [3].

Add Another File

Add File

If you need to upload another file, click the **Add Another File** link.

Note: You can only upload additional files from your computer.

Use Webcam

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To [use your computer's webcam](#) to take a photo to upload as an assignment submission, click **Use Webcam**.

Submit Assignment

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Click the **Submit Assignment** button.

View Submission Status

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Large files display a submission status indicator.

View Submission

[View Submission](#)

View the confirmation of your assignment submission.

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