

# How do I use inline chat as a student?

If configured for your institution, inline chat allows you to communicate with other users in a course from areas other than the Chat page.

When inline chat is enabled, any user viewing the course will appear as online on the Chat page. Currently there is no load limit for a course chat, but larger numbers of course users may affect performance.

You can also chat with course users from the Chat page.

## Notes:

- If you cannot view inline chat, it has not been enabled for your institution.
- Chat alerts are not available for inline chat.

## Open Course

Open Course

In Global Navigation, click the **Courses** link [1] and click the name of your course [2].

## Open Chat

[Open Chat](#)

View inline chat in your course [1]. To open your chat, click the **Expand** icon [2]. Chat must be reopened whenever you navigate to a new page within your course.

## View Chat

View Chat

Chat messages appear in the content window.

## Send Message

Send Message

To send a chat message, enter your message in the chat window [1]. Then click the **Send** button [2].

# Hide Chat

## Hide Chat

To hide the chat window, click the **Collapse** icon.

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