

Application Link and Instructions

[APPLY HERE](#)

Use the above link to access the online application for SURF.

If you have any issues with the application process, reach out to [Kari Harris](#).

Log In: Use your A-State credentials (choose Arkansas State University log in)

Reference Letters:

- Start your draft by clicking the link above, logging in, and entering your name and email address on the application form.
- Save your draft
- Under "Reference Letters" enter the email addresses for your reference letter writers.
 - Your faculty mentor will need to be one of your letter writers. Enter their email address in any space.
 - You need 2 other reference letters. These should be professional references who can speak to your ability to participate in a research project, stay on task, complete your work, and any other significant aspects of your character.
 - For each email address entered, click "Send Reference Letter Request". If you do not see the button, save your application as a draft, refresh the page, and open it again.
 - Reference letter writers will receive an email request to submit a letter for you. These will be uploaded directly into the InfoReady application system. Please let your reference letter writers know as soon as your request has been submitted. If they do not get an email from the InfoReady system, have them contact me for assistance.

Document Uploads:

- Supporting documents are provided for you on the application.
- Download each document and review what needs to be done to fill them out. Some documents will need to be completed by your faculty mentor.
- The application has a space for each required document to be uploaded and instructions for that document. Review these carefully and upload the documents as you complete them.