

Guide for Abstract Submission

All students participating in the event—**regardless of presentation type**—must submit an abstract. Please read the following instructions carefully to ensure your submission is complete and approved on time.

1. Abstract Requirements

- Abstracts must be **200 words or less**.
- Your abstract should clearly and concisely **describe the work you will be presenting**, including the main purpose, methods, results, or themes, depending on your discipline.

2. Submission Deadline

- **Monday, March 2nd, 2026 at 11:59 PM**
Late submissions cannot be accepted, so please plan early.

3. How to Submit Your Abstract

- Visit the submission portal:
<https://astate.infoready4.com/#homePage>
- Log in using your **A-State student ID**.
- Complete the application and copy/paste your abstract where instructed.
- Add all co-authors using the **“Add Co-Author”** feature within the application.
- Please ensure that all student collaborators and faculty mentor information is listed correctly (double check email addresses and spelling of names).
- Submit your application.

4. Faculty Mentor Review

- After you submit, your **faculty mentor will receive an automated notification** from InfoReady.
- Your mentor must review and approve your submission before it is officially accepted.

5. Selecting Presentation Format and Judging Category

- Students should carefully review available **presentation formats** and **judging categories** before submitting.
- Discuss options with your **faculty mentor** to determine the most appropriate format and category for your work.

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