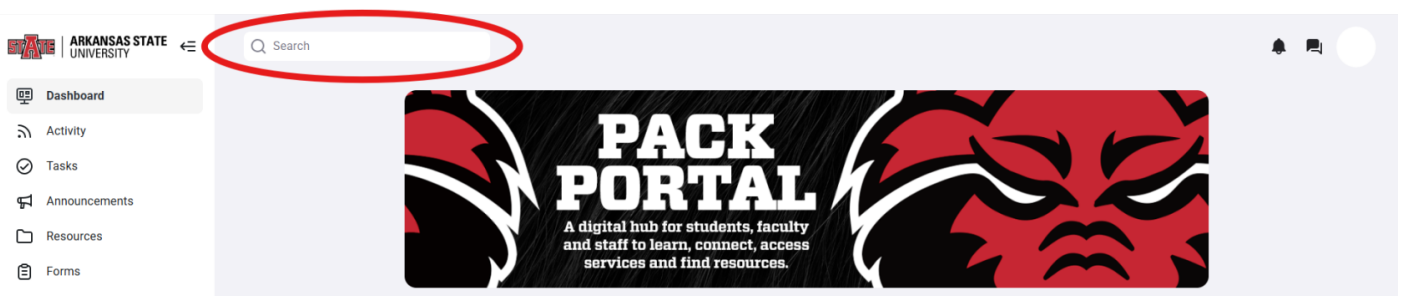
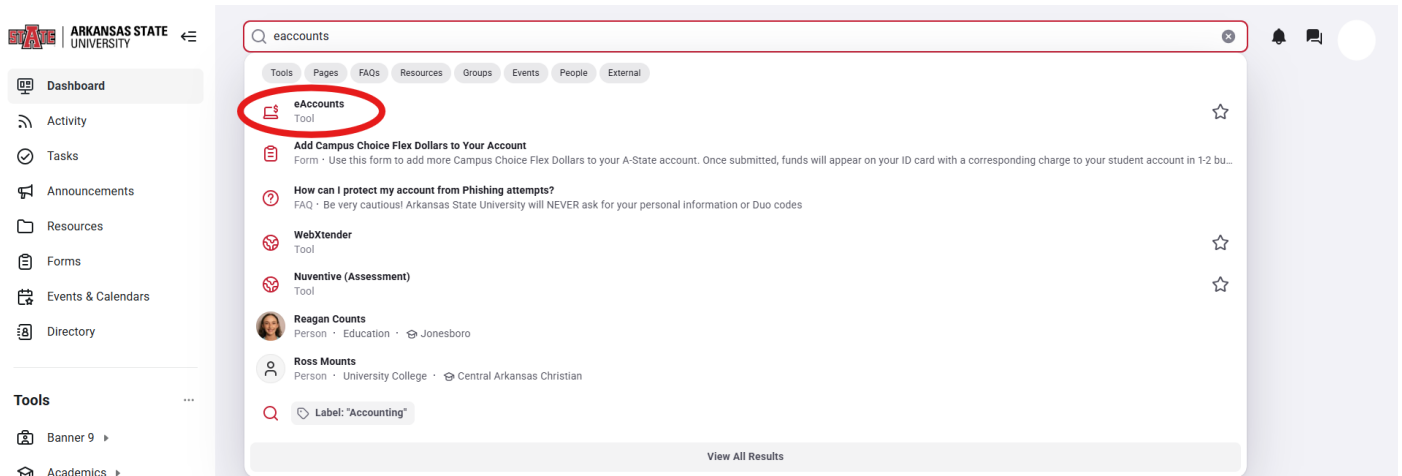


Order Express Funds on PC

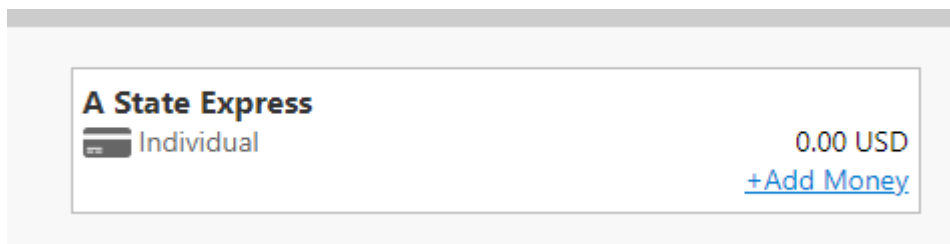
1. Open pack.astate.edu
2. Login with your credentials
3. Verify your Duo Authentication
4. On the pack.astate.edu landing page, click on the search bar at the top of the screen.



5. You will then search in the bar "Eaccounts". Search for the Eaccounts button labeled as a tool.



6. Under "A State Express" toward the top left of the page, you can click "[+Add Money](#)"



7. Make sure the appropriate stored value account is selected (A State Express)

8. Determine whether you want to deposit a specific amount or top off your account
 9. Enter the amount you wish to deposit
 10. Click “Next” at the bottom right of the page
 11. Enter the personal payment information for the user’s credit card
 12. Submit
 13. Confirm your payment
 14. You can save a payment method so that you can add funds to your account again in the future. This will allow you to make a payment on the eAccounts app
 15. Continue following prompts until payment has been successfully submitted
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Revision #5

Created 2024-06-24 19:19:52 UTC by Skylarlee Bobo

Updated 2026-01-07 17:11:17 UTC by Kadin Cline