

Downloading, Advanced Editing and Uploading of External Media

Sometimes, the native Kaltura Capture tools or web-based editor limit your vision. You may want to:

- Share a virtual meeting recorded in **Zoom** or **Microsoft Teams**.

ITS is working to have **scheduled** Microsoft Teams recordings **automatically uploaded** to Kaltura.

- Upload a video you already recorded using a **smartphone, DSLR, or high-resolution camera**.
- Use a professional setup like the **Recording Studio at the CETL**, which offers a higher-quality alternative to a webcam recording.
- Edit your video with advanced tools like **Adobe Premiere Pro** or **After Effects** to add transitions, titles, graphics, animations, or other effects.

In any of these cases, you'll want to know how to **download** and **upload** your videos from Kaltura.

Downloading Kaltura Videos for Editing

To perform advanced edits in tools like **Adobe Premiere Pro** or **After Effects**, you must first download your Kaltura video.

By default, videos uploaded to Kaltura **do not allow downloading**.

??Enable Downloading for Your Media

Only the **media owner** can enable downloads.

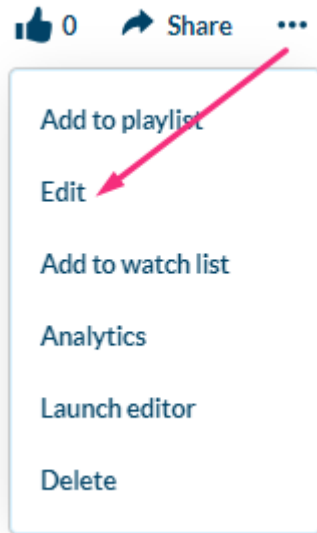
You can allow viewers to download your media in different formats. To enable downloading of a video, follow these instructions.

1. **Go to My Media**

Navigate to the video you want to enable for download and click on its title or thumbnail.

2. **Open the Edit Menu**

On the media page, click the **three dots** under the video player.



Select **Edit** from the menu to open the edit media page.



3. **Enable Downloading**

- Click the **Downloads** tab in the Edit Media page.



Details Languages Publish Options Collaboration Thumbnails Presenters Downloads Captions Attachments Tim

Name: (Required)

Description: Black ▼ Bold *Italic* Underline ☰ ☷ ☷ ☷ 🔗 🖼️

In this video, we'll explore key strategies to elevate your corporate events, from improving attendee engagement to leveraging digital seamless planning and execution. Learn how to create memorable experiences that align with your company's goals and leave a lasting impression on your audience. Perfect for event coordinators, marketing teams, and business leaders looking to take their events to the next level!

- Check one or more of the available formats (e.g., Source, HD, SD) that you want users to be able to download.

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Available Formats: ☐ Source ☐ Mobile (3GP) ☐ Basic/Small - WEB/MBL (H264/400)

[Save](#) [Go To Media](#)

Available formats are determined by your system administrator.

- Click **Save** to apply your changes.

Download a Video

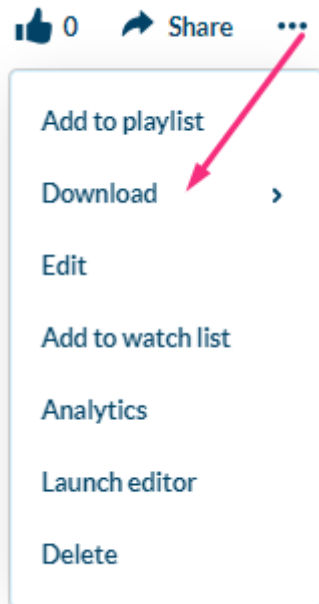
Once downloading is enabled by the media owner, viewers can download the video from the media page by following these steps.

1. Find the Video

Go to **My Media** or **Media Gallery** and click on the thumbnail of the video you want to download.

2. Open the Download Menu

On the media page, click the **three dots** or **ACTIONS** menu (depending on your interface).

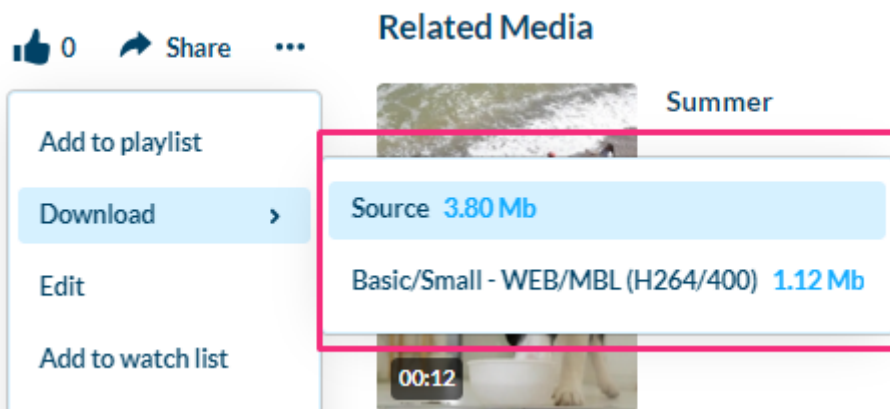


Select **Download** from the menu.

This option only appears if the media owner has enabled downloads.

3. Choose a Format

A list of available formats will appear. Click the format you want to download.



4. Save the File

The video will begin downloading to your device.

Edit with Adobe Creative Cloud

Once downloaded, you can use Adobe tools for more complex editing:

- **Adobe Premiere Pro:** Multi-track editing, transitions, titles
- **Adobe After Effects:** Motion graphics, animations, effects

Refer to the following Knowledge Base Pages for a list of available editing tools and instructions on how to request an Adobe Creative Cloud account.

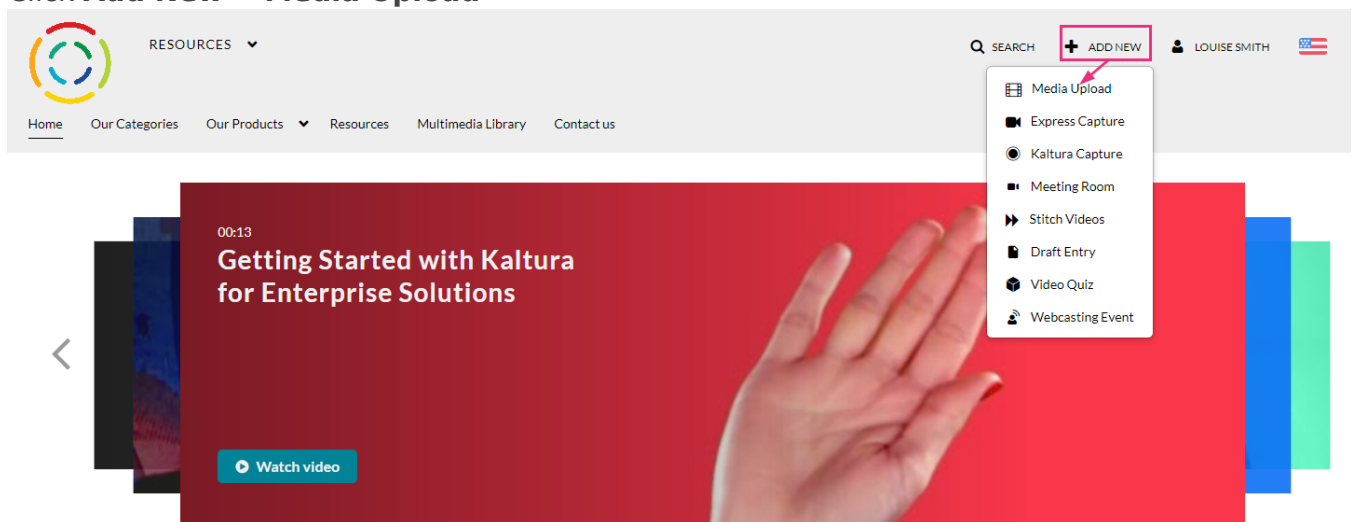
- [Campus Technology & Support Services Index → Office Productivity & Collaboration](#)
- [Learning Technology Index](#)

When you finish editing your video in the external tool of your choice, you can upload it back to Kaltura.

Uploading Media from Your Desktop

To upload your video:

1. Go to **My Media** or **Media Gallery**
2. Click **Add New** → **Media Upload**



Drag and drop your file.

 RESOURCES ▾

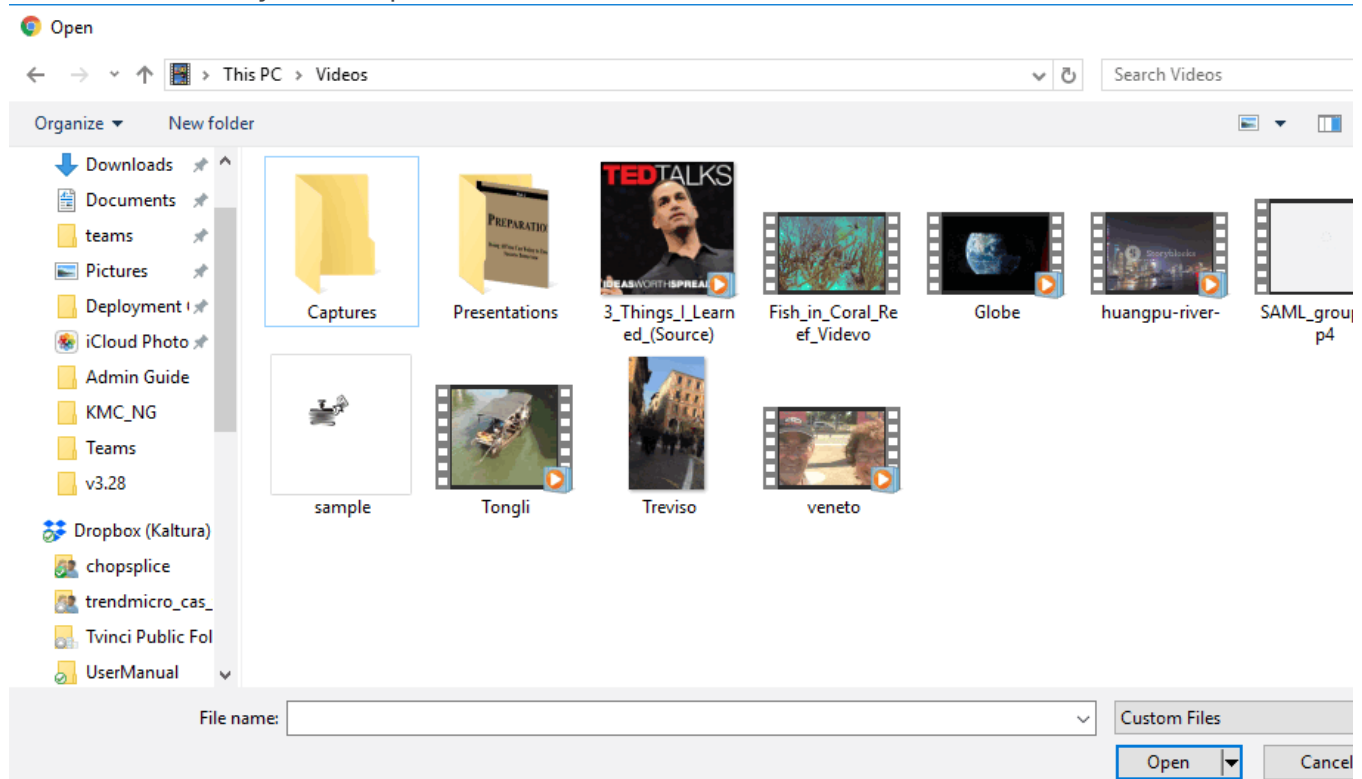
SEARCH + ADD NEW LOUISE SMITH 

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OR

3. Select a file from your computer.



Zoom and **Teams** recordings are typically saved to your **OneDrive**, depending on your settings. If you're unsure where your recordings are stored, contact the ITS Help Desk for assistance.

4. Enter a **Title**, **Description**, and **Tags**

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