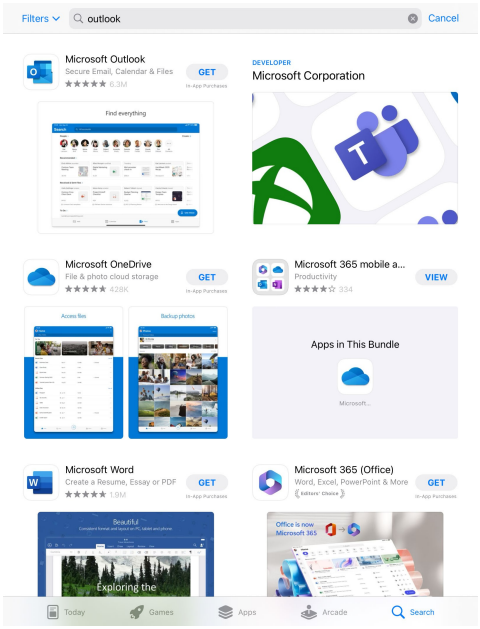
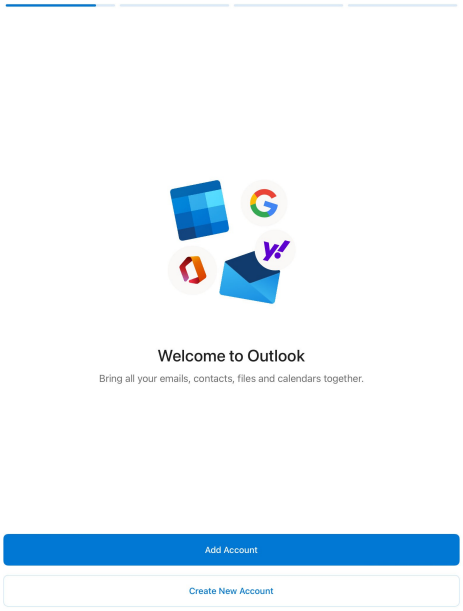
Set Up the Microsoft Outlook Mobile App

iOS

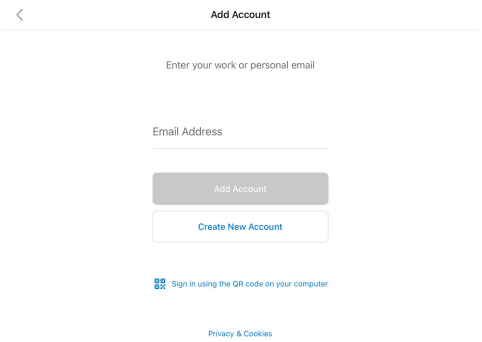
1. Download **Microsoft Outlook** from the iOS App Store and then open it.



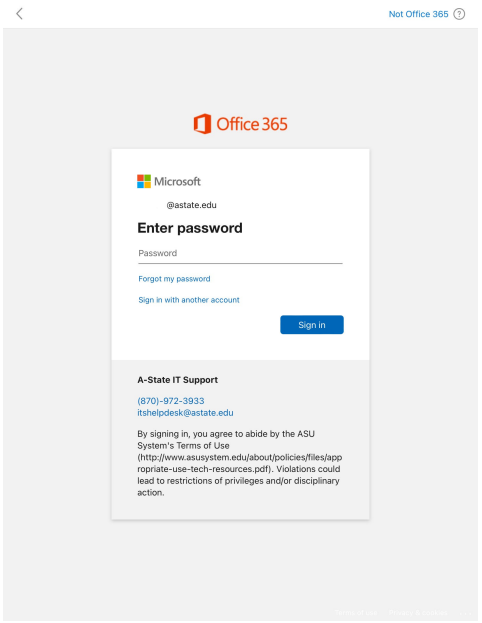
2. Tap **Add Account**.



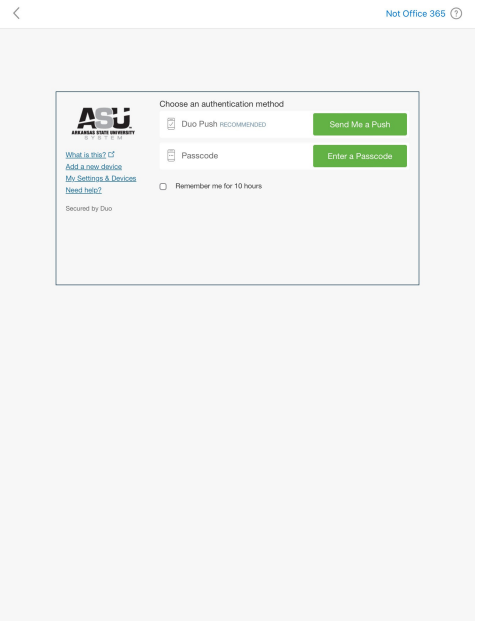
3. Enter your full A-State email address and tap **Add Account**.



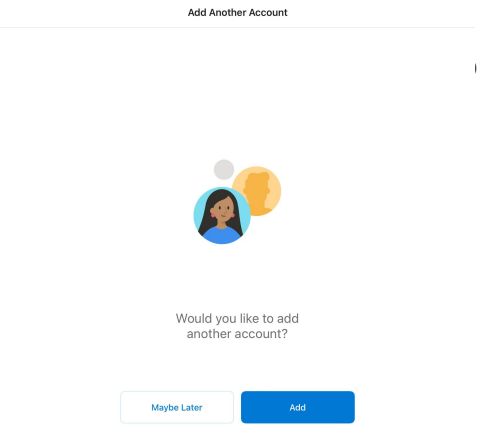
4. Enter your email account password and tap **Sign In**.



5. Authenticate using **Duo Mobile**.

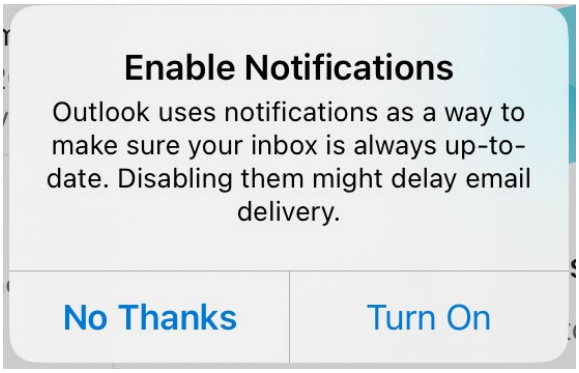


> Note: If the Push notification doesn't appear, open up the DUO Mobile app and approve the push.



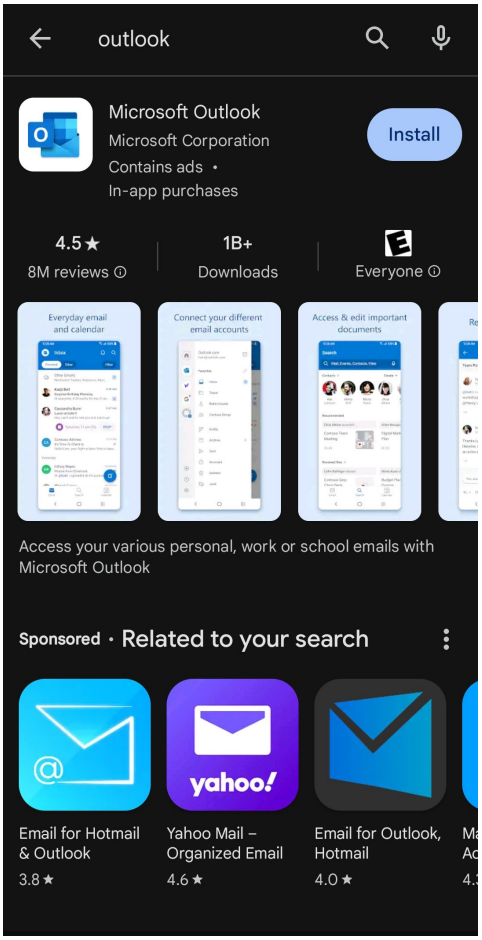
unt when prompted, tap **Add** and follow the prompts.

7. If you desire notifications, tap **Turn On** when given the following prompt.



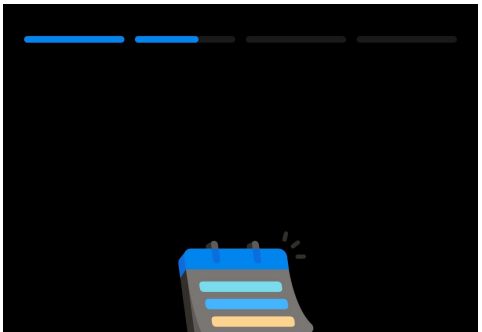
Android

1. Install the **Microsoft Outlook** app from the Google Play Store and then open it.

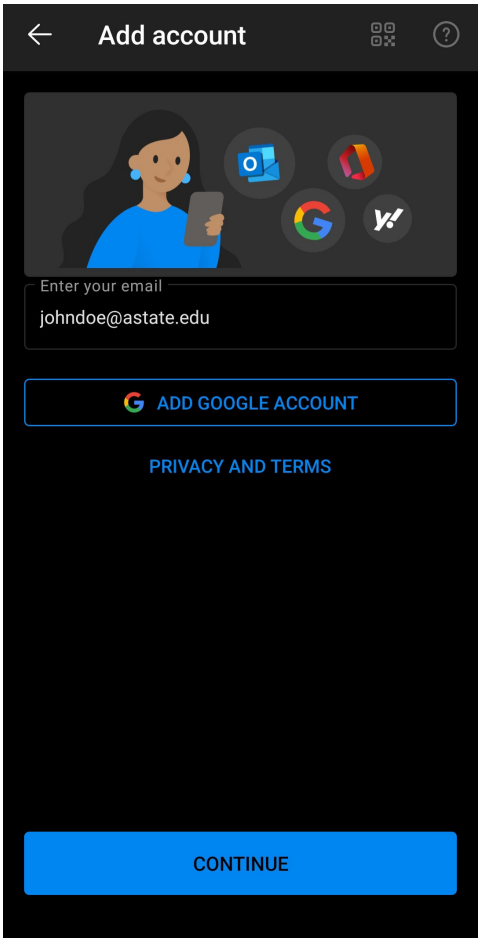


2. Tap **Get Started** if this is your first time.

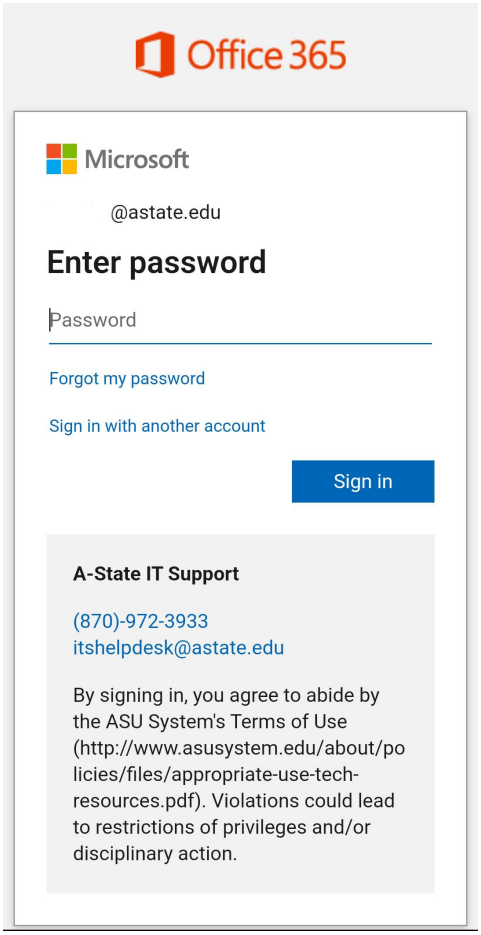
3. Tap **Add Account**.



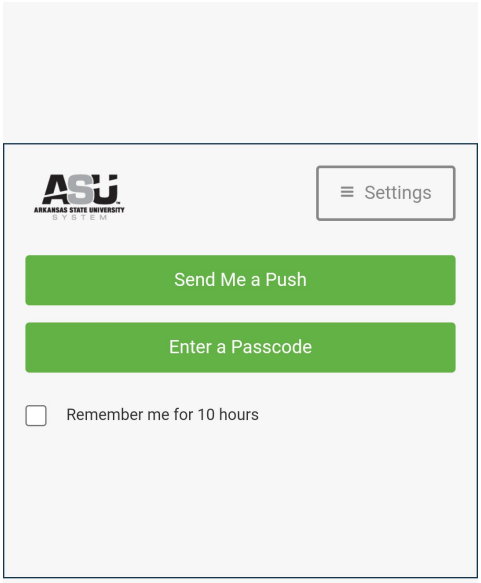
4. Enter your full A-State email address and tap **Continue**.



5. Enter your email account password and tap **Sign In**.

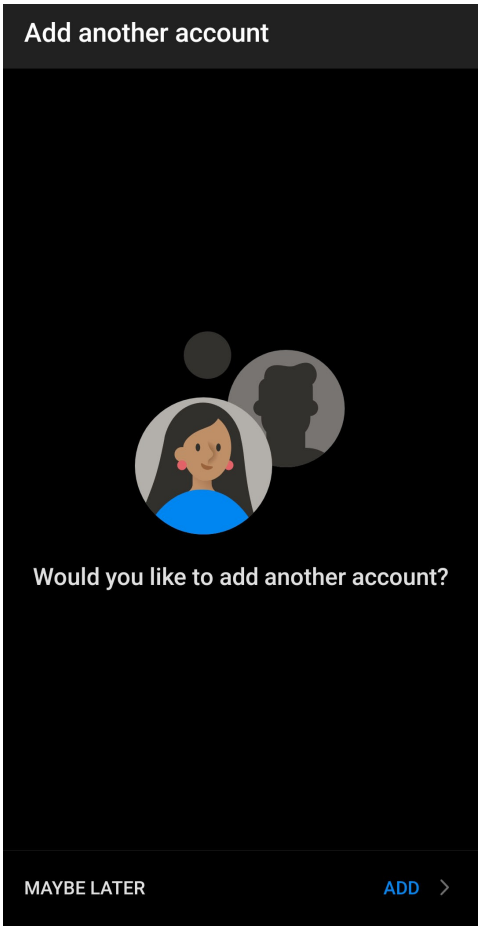


6. Authenticate using **Duo Mobile**.

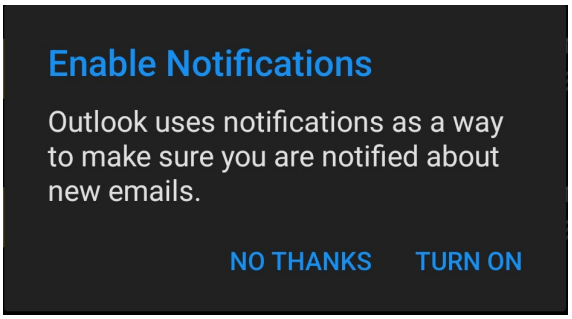


> Note: If the Push notification doesn't appear, open up the DUO Mobile app and approve the push.

7. If you wish to add another account when prompted, tap **Add** and follow the prompts.



8. If you desire notifications, tap **Turn On** when given the following prompt.



> For further assistance, contact the ITS Help Desk at 870-972-3933 or stop by the IT Support Services (itsupportservices@astate.edu). It is located on the bottom floor of the Dean B. Ellis Library, Room 149.

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