

Accessing Your Workspace

After logging into Nuventive through the Pack Portal, you'll be directed to your personalized workspace. This is where you enter assessment data, upload documents, and manage program-level information. Most users will only have access to one workspace, but some may see multiple options depending on their role.

Video Tutorial

Watch: Accessing Your Workspace

This video walks you through how to locate and enter your assigned workspace in Nuventive.

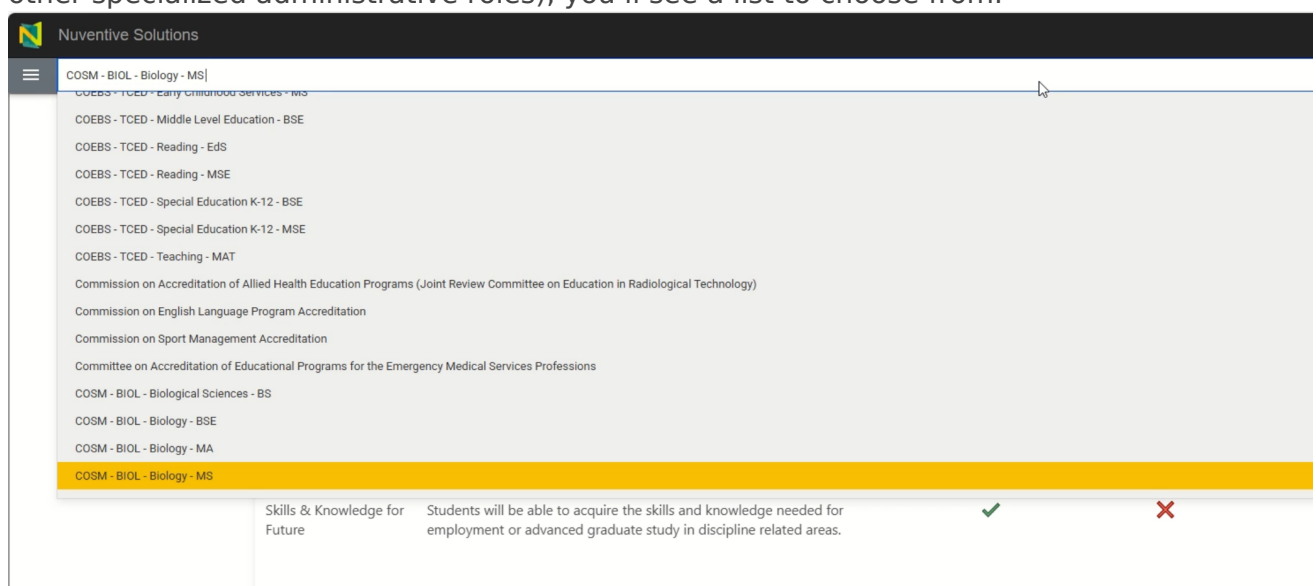
Steps to Access Your Workspace

1. Log in to Nuventive via pack.astate.edu

Follow the login instructions from the Logging In to Nuventive page.

2. Once Nuventive opens, look for the workspace selection screen

- If you only have one workspace, it will open automatically.
- If you have access to multiple workspaces (e.g., college, department, program, or other specialized administrative roles), you'll see a list to choose from.



3. Click the name of the workspace you want to enter

- Workspaces are typically named by department, program, or role.

- If you're unsure which workspace to select, contact the Office of Accreditation & Assessment.

The screenshot displays the Nuventive Improve Analytics interface for the 'Program Annual Checklist'. The workspace is 'COA - AGRI - Agriculture - MSA'. The main content area shows a table titled 'Outcomes, Methods, Findings' with the following data:

Outcome Short Name	Outcome Description	Outcome has Active Assessment Method(s)	Each Active Assessment Method has Findings	Outcome has at least one Course Alignment
Communication: Written & Oral	Students will be able to prepare, communicate and defend original research in writing and in an oral presentation.	✓	✗	✗
Research Design & Conducting Scientific Study	Students will be able to demonstrate the importance of research by designing and conducting a scientific study.	✓	✗	✓
Skills & Knowledge for Future	Students will be able to acquire the skills and knowledge needed for employment or advanced graduate study in discipline related areas.	✓	✗	✗

Tips for Navigating Your Workspace

- The left-hand menu provides access to key sections like **Program Information**, **Documents**, and **Assessment Plans**.
- Use the breadcrumb trail at the top of the page to return to the workspace home or switch between sections.
- If you accidentally enter the wrong workspace, use the **Home** or **Workspace Selector** to return and choose again.

Need Help?

If your workspace is missing or incorrect, contact:

Office of Accreditation & Assessment: (870) 972-2989

klee@astate.edu

Room 610, Dean B. Ellis Library

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