

Department Dashboards

The Department Dashboard provides department chairs and program coordinators with a consolidated view of all programs within their department. It includes tools for monitoring assessment progress, running reports, and sharing documentation.

Video Tutorial

Watch: Department Dashboard

This short video explains how to navigate the department-level dashboard and use its features.

Key Features

Dashboard Access

- In the left-hand menu, select **Dashboard**, then choose **Department Dashboard** from the dropdown list.
 - Select your department to view all associated programs.
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Program Annual Checklist

- Displays all programs within your department and their progress in the assessment process for the selected academic year.
 - Provides an overview of completion status rather than listing individual outcomes.
 - Updates nightly, so data reflects activity as of the previous day.
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Reports

- Run reports to view:
 - Program progress by academic year
 - Current users associated with your department
- Export reports at any time for offline review.
- If you need a report that isn't available, contact the **Office of Accreditation and Assessment** to request it.

Printable Reports

- Access printable report options directly from the dashboard for comprehensive overviews of all programs in your department.

Document Library

- Any files added to the department dashboard documentation will be accessible to all programs under your department in Nuventive.
- Use this space for shared resources, templates, or departmental guidelines.

Need Help?

Contact the Office of Accreditation and Assessment:

Phone: (870) 972-2989

Location: Room 610, Dean B. Ellis Library

Email: klee@astate.edu

[→ Next](#)

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