

Program Information

The **Program Information** tab stores essential details about your program, including accreditation status, review dates, and program codes. This page explains how to access and update this information.

Video Tutorial

Watch: Program Information

This short video walks you through navigating to the Program Information tab and completing the required fields.

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Steps to Access Program Information

1. **Navigate to the Program Information tab**
 - Use the **left-hand menu** in Nuventive.
 - It should be the **second option**, labeled **Program Information**.
 2. **Open or Create Program Information**
 - If you see a **green and white plus button**, click it to create your program information record.
 - If you see an existing record, you can **edit** it by:
 - Clicking the **ellipsis menu** (three dots), or
 - **Double-clicking** in the white space of the record.
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Fields to Complete

- **Specialized Accreditor**
 - Indicate whether your program has **specialized accreditation** or **program review** (you will have one or the other, not both).
- **Accreditor Name**
- **Last Accreditation Date**
- **Next Anticipated Accreditation Visit Date**
- **Last Program Review** (if applicable)
- **Next Program Review** (if applicable)



Program reviews apply to programs **without specialized accreditation**.

- **Classification of Instructional Programs (CIP) Code** and **Degree Code**
 - Use these Knowledge Base resources to find active codes:
 - [ADHE Degree Information and Approved Lists](#)
 - [Undergraduate Curriculum Committee](#)
 - [Graduate Council](#)
- **Notes** (optional)
- **Program Status**
 - Should be set to **Active** unless the program is in phase-out.
- **Phase-Out Details** (if applicable)
 - Notice to Student Date
 - Final Phase-Out Date

Need Help?

Contact the **Office of Accreditation and Assessment**:

Phone: (870) 972-2989

Location: Room 610, Dean B. Ellis Library

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[→ Next](#)

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