

# Official Class Timings

- [Official Class timings](#)

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## Official Class Times for Fall and Spring

These proposed guidelines are designed to ensure appropriate usage of general assignment classrooms and promote fair distribution across campus departments. Any exceptions to these guidelines must be approved by Academic Affairs.

- Departments may schedule no more than 80% of their classes during the prime-time period of 10:00 a.m. – 3:00 p.m. Any class with a start or end time within this period is considered a prime-time class.
  - 80% of classes during prime time (10:00 a.m. – 3:00 p.m.)
  - 10% of classes in the early morning (8:00 a.m. – 10:00 a.m.)
  - 10% of classes in the late afternoon/evening (3:00 p.m. until close)

## **Class Timings:**

*All MWF Classes may start at the following times, regardless of the number of credit hours:*

| Days | Start Time | End Time |
|------|------------|----------|
| MWF  | 08:00      | 08:50    |
| MWF  | 08:00      | 09:50    |
| MWF  | 09:00      | 09:50    |
| MWF  | 10:00      | 10:50    |
| MWF  | 11:00      | 11:50    |
| MWF  | 12:00      | 12:50    |
| MWF  | 12:00      | 1:15     |
| MWF  | 1:00       | 1:50     |
| MWF  | 1:00       | 2:50     |
| MWF  | 2:00       | 2:50     |
| MWF  | 4:00       | 4:50     |

*Classes meeting for 75 minutes (two days per week) may follow the times listed below:*

| Days | Start Time | End Time |
|------|------------|----------|
| TR   | 08:00      | 09:15    |
| TR   | 09:30      | 10:45    |

|    |       |       |
|----|-------|-------|
| TR | 11:00 | 12:15 |
| TR | 12:30 | 1:45  |
| TR | 1:30  | 2:45  |
| TR | 2:00  | 3:15  |
| TR | 3:00  | 4:15  |
| TR | 3:30  | 4:45  |
| TR | 4:30  | 5:45  |
| TR | 5:00  | 6:15  |
| MF | 12:00 | 1:15  |

*Classes in the time slots below may follow the times listed:*

| Days | Start Time | End Time |
|------|------------|----------|
| MTWR | 08:30      | 09:20    |
| MTWR | 09:00      | 09:50    |
| MTWR | 10:00      | 10:50    |
| MTWR | 2:00       | 2:50     |

*Classes that meet once a week may use the following time slots:*

| Days | Start Time | End Time |
|------|------------|----------|
| M    | 10:00      | 11:50    |
| M    | 2:00       | 3:50     |
| M    | 3:30       | 6:20     |
| T    | 2:00       | 4:50     |
| W    | 10:00      | 11:50    |
| W    | 2:00       | 3:50     |
| W    | 2:00       | 4:50     |
| R    | 2:00       | 3:50     |

**Exceptions:** Classes that meet once a week and start after 5:00 p.m., classes held on Saturdays, and classes offered during Summer/Interim sessions are exempt from this policy and do not require an exception.