

Purchasing Authority

PURCHASING AUTHORITY

All purchases, rentals, leases, lease/purchases, and contract services for Arkansas State University-Jonesboro, regardless of the source of funds, are subject to Arkansas laws, regulations, and procedures, and should be for the official business of the University.

All types of purchases from University accounts are subject to these regulations and procedures and require prior approval from the Procurement Services Department. The Procurement Official is the sole purchasing authority of the University. Purchases not authorized by this authority are not legal obligations of the University.

Purchasing Without Authorization

Any individual making a purchase without proper authority is assuming a personal obligation to the vendor for whom he/she may be held personally liable.

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