Investigator's Toolbox

Find Funding

- Contract Opportunities *[previously Federal Business Opportunities (FedBizOps)]*
- National Science Foundation Funding (Opportunities Search)
- National Science Foundation (Email Updates)
- National Institutes of Health (Opportunities Search)
- Federal Grants (Opportunities Search)
- Department of Education (Opportunities Search)
- U.S. Department of Agriculture (Opportunities)
- National Endowment for Humanities (Opportunities)
- William and Mary Curated Humanities Opportunities

Proposal Preparation/Pre-Award

Communication

- Contacting a Program Officer
- Reframing A Proposal's Language, DEI Words to Avoid

RTT Proposal Point of Contact

- Research and Technology Transfer, Proposal Point of Contact
- ABI Affiliated Faculty Researchers

Internal Forms

- Time Commitment Conversion Chart
- Budget Template 2026 September
- NIH Consortium/Contractual Arrangement

Rates

- Estimated Fringe Rates for CY2026
- Budget Office (Salaries)
- Tuition & Fees

ASUJ Information

- Institutional Profile
- Student and Faculty Demographics from Institutional Research
- ABI User fees
- A-State Governing Principles for Externally Sponsored Programs
- A-State Governing Principles for the Responsible Conduct of Research

NSF Related

(Some of these documents are available in the *Attachments* menu)

- NSF Proposal and Award Policies and Procedures Guide, May 2024
- NSF Funding Search Tool
- NSF Common Parts of a Proposal
- NSF General Use Proposal Checklist
- NSF Collaborators & Other Affiliations Template
- NSF Policy Updates, July 2024
- NSF Prior Support Template
- NSF Mentoring Plan Template
- NSF Facilities Equipment, and Other Resources Template
- NSF Data Management Plan Template
- NSF Current and Pending Support Template
- NSF Broader Impacts Review Document
- NSF A-State Letter of Collaboration Template
- NSF Synergistic Activities Template
- NSF Biosketch Template
- Using SciENcv Guide

NEH Related

- NEH Implementation of Recent Executive Orders, March 2025
- NEH Tips for Successful Grant Writing

NIH Related

- SF424 (R&R) Application Guide for NIH and Other PHS Agencies
- NIH How to Apply- Application Guide
- NIH Sample Applications and Documents

U.S. Department of Education Related

- ED Data Express

Data Management Services

A-State has several resources available to researchers to support their data management as dictated by grant guidelines. The Institutional Repository Librarian can assist with:

Data Availability Statements

- If your data isn't being directly published, a data availability statement will let others know how to request your research data. This is important for transparency, replicability, and interoperability. (See the FAIR Principles)

Data Management Plans

- Most grants required a plan for how research data will be handled. There are templates available and the IR Librarian can assist with building the plan particularly in regard to file types, publishing options, and organization.

Data hosting is available through ARCH, at no cost to researchers. Data files must be cleaned prior to deposit (all PII and extraneous info removed). It is strongly encouraged for researchers to include a brief text explaining the organization of the data and any abbreviations/codes used within. All file formats are acceptable, please contact the IR Librarian for guidance and coordinating the deposit.

A **Data Catalog** is available in ARCH for researchers who prefer or are required to publish their data in another repository. You can use this flow chart to determine which GREI repository will fit your needs best. Once your data is deposited, please send the link and accompanying information to the IR Librarian for it to be included in the Data Catalog on ARCH. This will provide an additional point of access to your data.

ORCID is required by many grant funders and is increasing in necessity. Sign-up for your free ORCID today and contact the IR Librarian for assistance in populating your profile. There are regular workshops called “ORCID Parties” hosted at the library. These hands-on sessions will discuss the advantages of ORCID, go over profile options, and provide open time for direct assistance from the IR Librarian.

Contact:
Meredith McFadden, Institutional Repository Librarian (ARCH)

mmcfadden@astate.edu
870-972-3353
Library 227

Other Resources

- Arkansas Research Alliance, TEConomy Report, August 2024
- Arkansas Science & Technology Plan

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