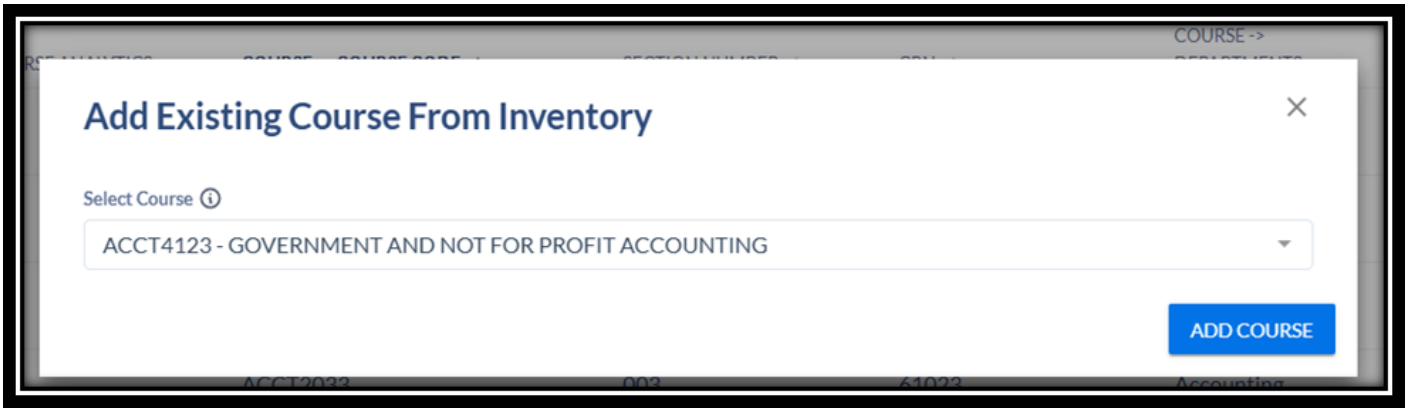
Adding a Course from Inventory and Adding a Section



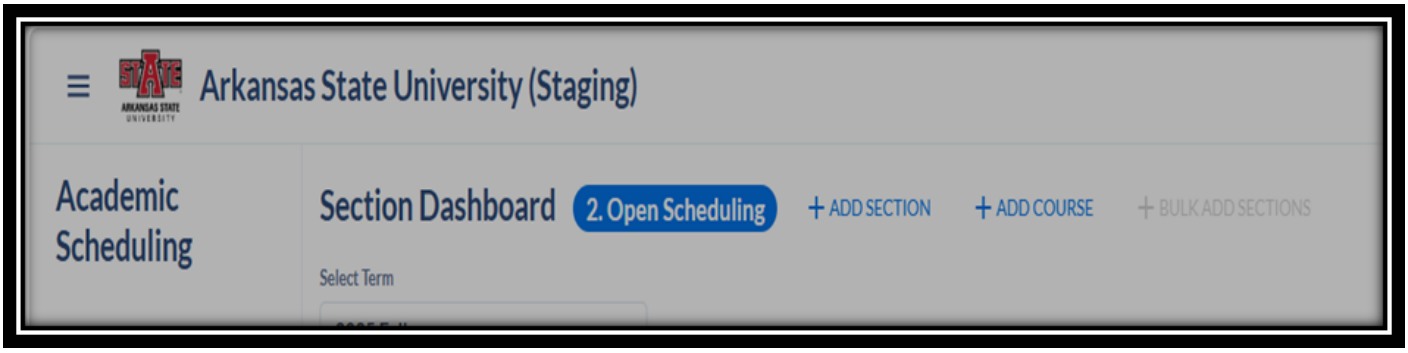
A new window populates and Search for course by typing the subject in the Select Course field





Adding a Section

Adding an additional section to what has already been rolled. Click on the department of











- **Section Number** field automatically populates
- **CRN**: has not been This will be set once CourseDog syncs with Banner. Section Status: Should be Active

- **Course Title:** CourseDog populates the default course title. If you need to update the title for a special topics or Variable hour course. Please do let **Academic Affairs**
- **Course Default Grade Mode:** CourseDog populates the default grade mode on the class
- **Instruction Mode**: leave as Default
- **Schedule Type:** Choose the schedule type (Like Lec/Lab)
- **Campus:** Set the campus Code **(Like Jonesboro, WEB, WEB Online course)**
- **Part of Term:** Choose the Part of term (1, 2, 3..)
- **Section Status:** Active

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