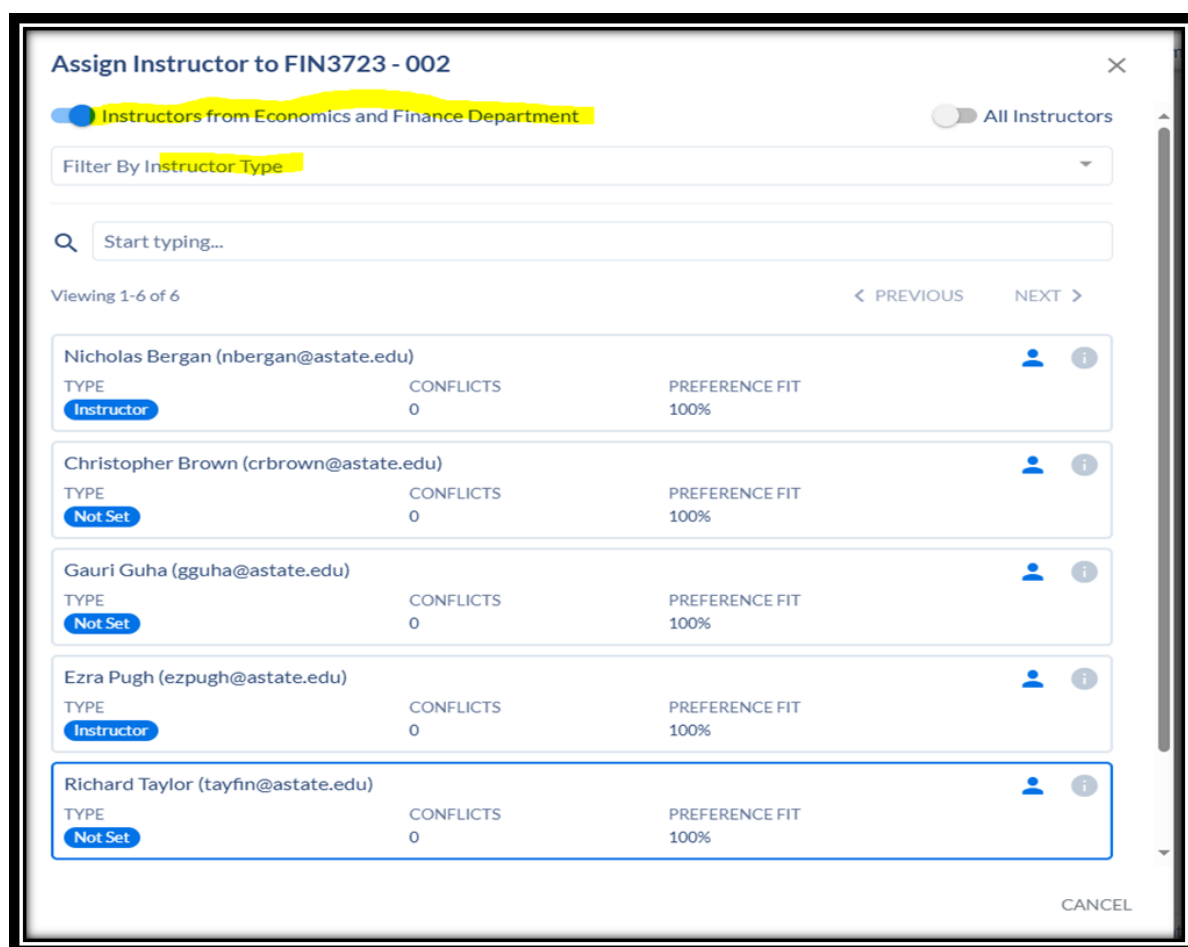


Set Instructors

A new window will populate with a list of instructors. You can search by instructors assigned to your department or choose the toggle to show ALL INSTRUCTORS (at the top)



Once you set the Instructor , Click the SET Instructor Roles and details

Instructors

Nicholas Bergan (nbergan@astate.edu) (Primary - 100%)

TYPE

Instructor

CONFLICTS

0

PREFERENCE FIT

100%

 INSTRUCTOR

 SET INSTRUCTOR ROLES & DETAILS *

Instructor Percentage will be set to 100% for primary Instructor

Nicholas Bergan

Instr. Role ?

Primary

Instr. Percentage ?

100

Inst. Percent of Session ?

100

Ignore Double Bookings ?

YES

NO

Instr. Session Indicator required ?

01: Mo, We, and Fr 12:00 PM 1:15 PM

The following table lists all session indicators for the section and the associated meetings for reference:

SESSION INDICATOR	ASSOCIATED MEETING TIMES
01	Mo, We, and Fr 12:00 PM 1:15 PM - Aug 20, 2025 - Dec 12, 2025

CLOSE

Secondary Instructor can also be set up they will be called “Non-Primary” Instructor

Instr. Role required ?

Non-Primary

Instr. Percentage ?

100

Inst. Percent of Session ?

100

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