Testing Fees, Payments, & Policies

The A-State Testing Center administers a wide range of exams, each with its own payment process and fee structure. Some exams require payment directly through the test provider's website, while others—such as ACCUPLACER and CLEP scheduling—require payment through the A-State Marketplace. This page outlines accepted payment methods, scheduling procedures, and important policies related to testing fees and financial holds.

A-State Testing Center Fee Payment Policy

The A-State Testing Center offers a wide variety of exams. **Most tests require payment** either:

- On the **test company's platform**, or
- Through the **A-State Marketplace**

All testing fees must be paid prior to scheduling a session.

Payment Methods

For exams requiring payment through the **A-State Marketplace** (e.g., **ACCUPLACER** and **CLEP scheduling fee**):

- Accepted:
  - **Credit cards** (Visa or MasterCard)
  - **Debit cards**
  - **Electronic checks** (requires routing and account numbers from a personal check)
- Not accepted:
  - **Cash**

There is **no processing fee** for credit or debit card payments.

Once payment is received, **Testing Center staff will contact you** by phone and/or email to schedule your appointment.

Payment Issues and Student Holds

Payments that are **returned or denied** by your financial institution must be resolved **within 10 days** of testing.

Unresolved payments will be reported to the **A-State Treasurer's Office**, resulting in a **student registration hold**. This hold will prevent:

- Dropping or registering for courses
- Ordering transcripts
- Applying for graduation

Note: Testing fees **cannot be paid with financial aid** and must be cleared directly by the student.

ACCUPLACER Registration and Payment

To register for the ACCUPLACER exam:

1. Pay the **$10 per test fee** through the A-State Marketplace

   ➤ Pay for the ACCUPLACER test online
2. The Testing Center will contact you to schedule your exam once payment is confirmed

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