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dates

Always list dates with day of the week first, followed by a comma then month and day with comma and/or period. Use as follows:

Faculty honors will be Tuesday, June 11, in Fowler Center.

The Faculty Reception will be held at 1 p.m. on Monday, Jan. 5.

Note: See *days of week and months of the year for correct style*.

days of the week

Always spell out and never abbreviate any of the seven days of the week.

Dean's List or Chancellor's List

Uppercase in all uses: *She is on the Dean's List*.

Dean B. Ellis Library

Use Dean B. Ellis Library on first reference, use library on second reference. Or, the library lawn. Ellis Library is acceptable for clarity.

degrees

See **academic degrees**.

degrees with distinction

Lowercase: *cum laude*, *magna cum laude* , and *summa cum laude*.

department

See **academic departments** .

Disaster Preparedness Education, Regional Center for

The Regional Center for Disaster Preparedness Education, based in the College of Nursing and Health Professions, is an official regional training center recognized by the American Medical Association and National Disaster Life Support Foundation.

Distinguished Professorships, Chairs and Deans (by College)

College of Agriculture:

R. E. Lee Wilson Chair in Agricultural Business
Samuel S. Lipscomb Professorship in Agriculture

Neil Griffin College of Business:

McAdams-Frierson Chair in Bank Management
H.B. Foster Bowdon Chair in Accounting
Neil Griffin Dean of Business
Neil Griffin Professorship in Entrepreneurship
HCJ CPAs & Advisors/Louis and Ann Schaaf Professorship of Accounting
Charles and Kay Luter Professorship in Finance
Charles and Kay Luter Professorship in Strategic Management
McAdams-Frierson Professorship in Bank Management
R. M. "Bob" Wood Professorship in Sales Leadership

College of Education and Behavioral Science:

Vaughn Professorship in Education and Behavioral Science

College of Engineering and Computer Science:

Beck Professorship in Mechanical Engineering
Henry E. & Verbeth D. Coe Professorship in Engineering

College of Liberal Arts and Communication:

Vaughn Professorship in Liberal Arts and Communication

College of Nursing and Health Professions:

Assisi Endowed Professorship in Nursing (ASU Mid-South)
Arkansas Blue Cross and Blue Shield Nursing Professorship

Beck College of Sciences and Mathematics:

Beck Professorship in Chemistry
Vaughn Professorship in Science and Mathematics

doctoral, doctorate

See **academic degrees** or **academic titles**.

dorm, dormitory

Do not use; use *residence hall*.

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